



Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
November 20, 2017

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Council Member Billy Dawson at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

ROLL CALL

A. Oath of Office- Amy Kirtland, Councilwoman

Clerk Rebecca Newman read the Oath of Office and Councilwoman Kirtland repeated.

Attendee Name	Title	Status	Arrived
Robert Ashbaugh	Councilman	Present	
Billy Dawson	Council Member	Present	
John Hagemann	Council Member	Present	
Mark Sibley	Councilman	Present	
Robert Uhrik	Councilman	Present	
Phil Kartsonis	Mayor	Absent	
Amy Kirtland	Councilwoman	Present	

MAYOR'S COMMENTS

APPROVAL OF MINUTES

A. Borough Council - First Meeting of Month - Nov 6, 2017 7:30 PM

RESULT: ACCEPTED [4 TO 0]
MOVER: Robert Ashbaugh, Councilman
SECONDER: Mark Sibley, Councilman
AYES: Ashbaugh, Dawson, Hagemann, Sibley
ABSTAIN: Uhrik, Kirtland

B. Executive Session Minutes 11/6/2017

RESULT: ADOPTED [4 TO 0]
MOVER: Robert Ashbaugh, Councilman
SECONDER: Mark Sibley, Councilman
AYES: Ashbaugh, Dawson, Hagemann, Sibley
ABSTAIN: Uhrik, Kirtland

PUBLIC COMMENT

There were no public comments

APPROVAL OF VOUCHERS

A. November 20, 2017 Bill List

All bills were approved with the exception of PO # 6499 and 6503

Purchase order #6499 was voted on separately and approved with the following vote, Moved by Sibley, Seconded by Ashbaugh, all Ayes- Ashbaugh, Dawson, Sibley, Uhrik, Abstain-Hagemann and Kirtland.

Purchase order #6503 was voted on separately and approved with the following vote, Moved by Sibley, Seconded by Hagemann, all Ayes- Hagemann, Dawson, Sibley, Uhrik, Abstain-Ashbaugh and Kirtland.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Sibley, Councilman
SECONDER:	Robert Ashbaugh, Councilman
AYES:	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik, Kirtland

DEPARTMENTAL REPORTS

Chief Financial Officer

1. Discussion Items for CFO

CFO Monzo stated the Borough has historically given raises to employees at the end of the year with a retroactive raise to Jan 1 of the current year. CFO Monzo stated he thinks this had been done in the past to "wait and see" what condition the finances are in at the end of a budget year prior to increasing salaries. CFO Monzo stated the raise of 2% would equal \$2,985.00 in total. A discussion ensued regarding the process and how it seemed slightly backwards. The general consensus of the Council was to consider raises for 2018 in the budgeting year next year.

CFO Monzo summarized the financial state of the Borough and discussed the process of canceling items of appropriation so they can immediately be used as fund balance in the next years budget. CFO Monzo explained the next three items on the agenda that required Council's vote.

2. RESOLUTION-2017-67 Authorizing the Cancellation of Appropriations in the Current Fund for the Budget Year 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Uhrik, Councilman
SECONDER:	John Hagemann, Council Member
AYES:	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik, Kirtland

3. RESOLUTION-2017-68 Authorizing the Cancellation of Public Assistance Trust Funds

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Sibley, Councilman
SECONDER:	John Hagemann, Council Member
AYES:	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik, Kirtland

4. RESOLUTION-2017-69 Authorizing the TRANSFER OF FUNDS IN THE CURRENT AND UTILITY FUNDS OF THE Borough OF Rocky Hill FOR THE BUDGET YEAR 2017

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Sibley, Councilman
SECONDER:	Robert Uhrik, Councilman
AYES:	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik, Kirtland

Engineers Report

1. Discussion Items for Engineer

Engineer Tanner summarized the water main break issues and solutions and stated it will be repaired by the same contractor that repaired the water main break on Merritt Lane. The contractor submitted a quote of \$9,500.00 with a \$1,500.00 per hour on everything over 8 hours.

A discussion regarding projects that need to be done at some point in the future. One is the replacement of several fire hydrants and the other was the exercising of valves. The costs together are around \$100,000.00. Councilman Uhrik informed the Council he spoke with NJEIT at the League of Municipalities conference and there may be potential financing available.

Councilman Sibley asked the Engineer what the status was of the street sweeping and what the status of the manhole repair is that is near the river.

Tax Collector

1. Tax Collector Report October 2017

Court Administrator

1. Municipal Court Report

Water Department

2,511,000 gallons were used in the month of October and there has not been a need to purchase any water from NJAW.

COMMITTEE REPORTS

Administration & Records- B. Dawson

Councilman Dawson stated the Rocky Hill domain name has come up for renewal and he has been looking into other options as the price went from \$125 to \$400. Councilman Dawson has also been speaking to Qscend, who does the borough website and email hosting to potentially upgrade things. He has also been looking at Google G suite to potentially switch to.

Buildings & Grounds- J. Hagemann

Councilman Hagemann stated they have painted the outside of the building and various other places. The committee is looking into some sign replacement for the building as the sign was rotted. Councilman Hagemann is obtaining a quote from Karen Zimmerman to stripe the soccer field that is at the Borough Hall as it is a nice field and potentially could be utilized as a field for games.

A. Signage Discussion for Building (Hagemann / Dawson)

Finance & Insurance- R. Uhrik

Nothing at this time

Public Safety & Emergency Services- B. Dawson

Councilman Dawson stated they are still working on the clamming situation with NJ Fish and Game and signage for parking, as there have been some issues with the dusk to dawn restrictions.

Councilman Dawson reported the data from the radar sign to the Council. He stated he moved the sign to Washington Street and the data is consistent throughout the town.

Councilman Dawson summarized a report from the Franklin Township Police. The Police made 76 stops and issued 45 tickets, 11 of which were speeding. Councilman Dawson also stated that the police mentioned that the stops consist of mostly Rocky Hill Residents.

Street & Roads-M. Sibley

Nothing to report at this time

Water, Sewer & Environmental Protection- R. Ashbaugh

Councilman Ashbaugh stated that the Borough underwent an inspection by the NJDEP and there were some minor infractions that the NJDEP cited. Items like some of the catch basins are missing the medallion that says don't throw trash in here, it goes to the river.

Council Representative to Planning Board- R. Ashbaugh

Councilman Ashbaugh summarized applications that have been approved, one of which was a sub division but no dwellings can be built until the moratorium is lifted regarding the water supply. Councilman Ashbaugh stated the Planning Board appointed Michael Goldman, Irene Bataggliia and Brian Nolan to the COAH subcommittee.

Council Liason to Recreation Committee-

Nothing at this time

Council Representative to Board of Health- B. Uhrik

Nothing at this time

Zoning Official's Report- M. Blasch

Nothing at this time

Grants Committee- T. Bremner

Nothing at this time

SPECIAL BUSINESS

A. Discussion- What Does the Borough Want to Achieve Next Year

UNFINISHED BUSINESS

A. LED SIGN Communications Board

Clerk Newman stated she spoke with a company in regards to a sign for the front of the building and gave some of the details to the Council. Clerk Newman will speak with the company to see if they can give us a price quote.

B. RESOLUTION-2017-70 Authorizing the Mayor and Clerk to Sign an Agreement with PSE&G to Install a Gas Main in the Amount of \$13,576.15

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Uhrik, Councilman
SECONDER:	Mark Sibley, Councilman
AYES:	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik, Kirtland

NEW BUSINESS

Trinity Church will be holding a craft fair on Dec 9th and asked if they could place some temporary signs on borough grounds, specifically Cresecent point park and Borough Hall. Council approved this request.

COMMUNICATIONS

PUBLIC COMMENT

Raymond Whitlock, 94 Crescent Ave stated that when South Bound Brook began with the Borough to perform traffic enforcement it was the same thing, mostly all Rocky Hill residents.

ADJOURNMENT

Meeting was adjourned at 9:37 PM.