

Borough of Rocky Hill
Planning Board
Minutes of the Regular Meeting
January 19, 2017

The regular meeting of the Planning Board of the Borough of Rocky Hill was called to order by Chair Michael Goldman at 7:30 PM followed by the salute to the flag.

PLEDGE OF ALLEGIANCE

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

OATH OF OFFICE/APPOINTED MEMBERS

1. Oath of Office Robert Ashbaugh
2. Oath of Office Irene Battaglia
3. Oath of Office Mark Blasch
4. Oath of Office Tim Corlis
5. Oath of Office Michael Giambra
6. Oath of Office Michael Goldman

ROLL CALL

Attendee Name	Title	Status	Arrived
Robert Ashbaugh	Councilman	Present	
Jeff Donahue	Mayor	Absent	
Michael Goldman	Chair	Present	
Linda Goldman	Class IV	Present	
Irene Battaglia	Class IV	Present	
Brian Nolan	Class IV	Present	
Michael Giambra	Mayor's Alternate	Present	
Dan Kluchinski	Alternate 2	Present	
Tim Corlis	Alternate 1	Present	
Robert Ayrey	Class IV	Absent	
Raymond Whitlock	Class IV	Present	
Mark Blasch	Zoning Officer	Present	

Also present: Planning Board Recording Secretary Christine Witt. Attorney Jolanta Maziarz, and Planner Tamara Lee.

NOMINATIONS/APPOINTMENTS

1. Nomination of Planning Board Chair
Mr. Goldman was nominated as Planning Board Chair.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Raymond Whitlock, Class IV
SECONDER:	Brian Nolan, Class IV
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

2. Nomination of Planning Board Vice Chair

Mr. Nolan was nominated as Planning Board Vice Chair.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Raymond Whitlock, Class IV
SECONDER:	Robert Ashbaugh, Councilman
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

3. Nomination of Planning Board Secretary

Ms. Battaglia was nominated as Planning Board Secretary.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda Goldman, Class IV
SECONDER:	Raymond Whitlock, Class IV
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

4. Appointment of Planning Board Recording Secretary

Ms. Witt was appointed Planning Board Recording Secretary by Chair Goldman.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

5. Appointment of Subcommittees

Mr. Goldman appointed Mr. Kluchinski, Mr. Nolan, Zoning Official Mark Blasch, and himself to the Historic Preservation Subcommittee.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

REORGANIZATION RESOLUTIONS

1. 2017 Meeting Schedule

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Raymond Whitlock, Class IV
SECONDER:	Michael Goldman, Chair
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

2. Designation of Official Newspaper

The Courier News and Somerset County Spectator were designated the official newspapers.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda Goldman, Class IV
SECONDER:	Brian Nolan, Class IV
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

3. Appointment of Board Attorney

Woolson Anderson Maziarz PC was appointed as the Planning Board law firm.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda Goldman, Class IV
SECONDER:	Raymond Whitlock, Class IV
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

4. Appointment of Board Engineer

Van Cleef Engineering Associates was appointed as the Planning Board engineering firm.

RESULT:	ADOPTED [9 TO 0]
MOVER:	Raymond Whitlock, Class IV
SECONDER:	Irene Battaglia, Class IV
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSTAIN:	Dan Kluchinski
ABSENT:	Jeff Donahue, Robert Ayrey

5. Appointment of Board Planner

Tamara Lee Consulting was appointed as the Planning Board planner.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Blasch, Zoning Officer
SECONDER:	Robert Ashbaugh, Councilman
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

CHAIRMAN'S COMMENTS

None.

APPROVAL OF THE MINUTES

1. Planning Board - Regular Meeting - Dec 15, 2016 7:30 PM
2. Motion to Approve Minutes of December 15, 2016

RESULT:	ADOPTED [7 TO 0]
MOVER:	Linda Goldman, Class IV
SECONDER:	Irene Battaglia, Class IV
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Michael Giambra, Dan Kluchinski, Mark Blasch
ABSTAIN:	Brian Nolan, Tim Corlis, Raymond Whitlock
ABSENT:	Jeff Donahue, Robert Ayrey

OPEN PUBLIC COMMENT

The floor was open to public comment, hearing none, the floor was immediately closed.

APPLICATIONS (NONE PENDING)

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Discussion of Bylaws

The Board resumed its discussion of the bylaws. Mr. Ashbaugh suggested that the language regarding the effect of abstentions be changed to reflect the language in Robert's Rules of Order. The Board discussed the section on multiple disqualifications and found that is in accordance with the law. The Board acknowledged that a development committee may deem an application complete and that such a committee is permitted, not required. A Master Plan review committee will be appointed next year. Mr. Whitlock suggested that applicants

provide proof of payment of taxes at the time of application and at the time of decision since some applications are heard of an extended period of time.

2. Application Form Review

The Board compared two forms of the amended application, one in the traditional format and one in a Frequently Asked Questions (FAQ) format. The majority of the Board favored the FAQ format. Comments will be incorporated into the draft FAQ version of the application form and presented again at the next meeting.

FINAL OPEN PUBLIC COMMENT

The floor was open to public comment, hearing none, the floor was immediately closed.

EXECUTIVE SESSION (IF NEEDED)

1. Motion to retire into Executive Session (8:42 PM)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian Nolan, Class IV
SECONDER:	Raymond Whitlock, Class IV
AYES:	Robert Ashbaugh, Michael Goldman, Linda Goldman, Irene Battaglia, Brian Nolan, Michael Giambra, Dan Kluchinski, Tim Corlis, Raymond Whitlock, Mark Blasch
ABSENT:	Jeff Donahue, Robert Ayrey

2. Resolution to Retire into Executive Session to Discuss Affordable Housing Litigation

RESULTS OF EXECUTIVE SESSION (IF ANY)

ADJOURNMENT

Mr. Nolan moved to adjourn the meeting at 9:10 PM, Mr. Whitlock seconded, and motion carried on voice vote.

MEETING TOPICS