



Borough of Rocky Hill  
Borough Council Agenda  
May 21, 2018  
6:30 PM

1. CALL TO ORDER

2. SALUTE TO THE FLAG

3. NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT -

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 15, 2018. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

4. ROLL CALL

5. EXECUTIVE SESSION

1. RESOLUTION-2018-44 To Retire into Executive Session for the Purpose of Litigation in the Matter of the Borough of Rocky Hill Vs. Shaefer

6. RESULTS OF EXECUTIVE SESSION (IF ANY)

7. MAYOR'S COMMENTS

8. APPROVAL OF MINUTES

- A. Borough Council - First Meeting of Month - May 7, 2018 7:30 PM

9. PUBLIC COMMENT– (MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE MAYOR AND COUNCIL ARE REQUESTED TO STAND AND STATE THEIR NAME AND ADDRESS FOR THE RECORD.)

10. APPROVAL OF VOUCHERS

- A. Bill List May 21

**11. DEPARTMENTAL REPORTS**

**A. *Tax Collector***

1. Tax Collectors Report April 2018

**B. *Court Administrator***

1. Municipal Court Report April 2018

**C. Water Department**

**D. Engineers Report- Mid Meeting**

1. Mid Meeting Engineers Report

**12. COMMITTEE REPORTS**

Administration & Records- B. Dawson

Buildings & Grounds- J. Hagemann

Finance & Insurance-A. Kirtland

Public Safety & Emergency Services- B. Dawson

- A. Public Safety Report May 2018

Street & Roads- R. Uhrik

Water, Sewer & Environmental Protection- R.Uhrik

Council Representative to Planning Board-I. Battaglia

- B. PB Update May 21

Council Liason to Recreation Committee-A. Kirtland

Council Representative to Board of Health- B. Uhrik

Zoning Official's Report- M. Blasch

Grants Committee- A. Kirtland

- C. Grants Committee Update May 2018

**13. SPECIAL BUSINESS**

- A. Public Hearing on Amendment to the Municipal Budget for 2018

- B. RESOLUTION-2018-45 Adoption of the 2018 Budget

**14. UNFINISHED BUSINESS**

**15. NEW BUSINESS**

- A. Discussion on Open Space Tax

- B. RESOLUTION-2018-46 Authorizing the Renewal of a Liquor License # 1817-33-001-004 for Cajo Enterprises LLC, T/A One 53 for the 2018-2019 Year

- C. RESOLUTION-2018-47 Authorizing the Renewal of a Liquor License # 1817-33-002-006 for Copper Bottom LLC, T/A Rocky Hill Inn for the 2018-2019 Year

D. RESOLUTION-2018-48 Authorizing an Extension of the Award of Contact to G & T Landscaping in the Amount of \$11,200.00 for Lawn Maintenance for the Year 2018

16. COMMUNICATIONS

17. PUBLIC COMMENT– (MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE MAYOR AND COUNCIL ARE REQUESTED TO STAND AND STATE THEIR NAME AND ADDRESS FOR THE RECORD.)

18. ADJOURNMENT



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2018-44**

**To Retire into Executive Session for the Purpose of Litigation in the Matter of the Borough of Rocky Hill Vs. Shaefer**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b) (1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action on the executive Session of May 21, 2018.
2. The general nature of the subject matter to be discussed is as follows:

**Litigation in the Matter of the Borough of Rocky Hill vs. Shaefer**

3. Minutes of said discussion will be made available as soon as it is deemed in the public interest to do so.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

This Resolution takes effect immediately.

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Rebecca P. Newman  
Borough Clerk

ATTEST:

By:

Rebecca P. Newman, RMC  
Borough Clerk

By:

Phil Kartsonis, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 21, 2018.

---

Rebecca P. Newman, RMC  
Borough Clerk



Borough of Rocky Hill  
Borough Council  
Minutes of the Regular Meeting  
May 7, 2018

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Phil Kartsonis at 7:30 PM followed by the salute to the flag.

**NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

**ROLL CALL**

Attendee Name	Title	Status	Arrived
Irene Battaglia	Councilwoman	Present	
Amy Kirtland	Council Member	Present	
Billy Dawson	Council Member	Present	
John Hagemann	Council Member	Present	
Mark Sibley	Councilman	Present	
Robert Uhrik	Councilman	Present	
Phil Kartsonis	Mayor	Present	

Also present: Clerk Rebecca Newman, Deputy Clerk Christine Witt, CFO Joe Monzo, and Attorney Albert Cruz

**MAYOR'S COMMENTS**

Mayor Kartsonis mentioned upcoming Borough events including Memorial Day and Rocky Hill Day.

**APPROVAL OF MINUTES**

A. Borough Council - Second Meeting of Month - Apr 16, 2018 7:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Billy Dawson, Council Member
<b>SECONDER:</b>	Mark Sibley, Councilman
<b>AYES:</b>	Battaglia, Kirtland, Dawson, Hagemann, Sibley, Uhrik

B. Executive Session Meeting Minutes 4/16/2018

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Sibley, Councilman
<b>SECONDER:</b>	John Hagemann, Council Member
<b>AYES:</b>	Battaglia, Kirtland, Dawson, Hagemann, Sibley, Uhrik

**PUBLIC COMMENT**

Minutes Acceptance: Minutes of May 7, 2018 7:30 PM (Approval of Minutes)

Michael Harris, 16 Toth Lane, reported that there was an attempted robbery at his house on May 6, 2018 and a robbery at his neighbor's house. Mr. Harris raised concerns about the length of time it took for the police to arrive. The Montgomery police arrived 21 minutes after a call to 911 and the State Police came five minutes later. Mayor Kartsonis responded that 911 calls go to the State Police, and the State Police have discretion to dispatch Montgomery Police.

Jon Lee, 10 Toth Lane, asked when the Borough website will be back up. Mr. Dawson responded that the website is currently online with the old provider, and he is working on the transition of the domain name to the new provider.

Tom Bremner, 17 Crescent Aveune, informed the Council that the First Aid Squad hosted an Earth Day clean up, there were over 35 attendees, and a significant amount of garbage was collected from Borough property.

### **STATE POLICE REPORT**

Mayor Kartsonis reported that there was a fire at 94 Princeton, the State Police investigated, and the residents have been relocated.

- A. State Police Report April 2018

### **ENGINEER'S REPORT**

- A. Engineers Report May 2018

Mr. Tanner discussed his written report with the Mayor and Council. Issues at the water tower on May 1st were caused by work being done to install the generator. The alarm at the water tower did not go off because the telephone wire was broken. The Borough used New Jersey American Water until repairs were completed. Tier B Storm Water Management requirements are more stringent this year. The Borough needs to replace the decals on the storm drains. The plans to re-pave Princeton Avenue have been sent to the State, and the intent is to re-pave during the summer to avoid interfering with school busses. The installation of flashing lights at the intersection of Washington Street and Montgomery Avenue is planned for this summer. All manhole covers should be sealed or replaced with fiberglass covers. The quote to replace the will pump is going out to bid. The G&T contract for lawn mowing need to be re-bid. There has been no response to the elevator bid.

### **CHIEF FINANCIAL OFFICER'S REPORT**

- A. Public Hearing on 2018 Introduced Municipal Budget

The floor was open to public comment on the 2018 Introduced Municipal Budget, hearing no public comment, the floor was closed.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Billy Dawson, Council Member  
**SECONDER:** Irene Battaglia, Councilwoman  
**AYES:** Battaglia, Kirtland, Dawson, Hagemann, Sibley, Uhrik

B. Resolution to Amend the Introduced 2018 Budget

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Robert Uhrik, Councilman  
**SECONDER:** Mark Sibley, Councilman  
**AYES:** Battaglia, Kirtland, Dawson, Hagemann, Sibley, Uhrik

**APPROVAL OF VOUCHERS TO BE PAID**

A. May 7 Bill List

All vouchers except #6690 and #6691

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Amy Kirtland, Council Member  
**SECONDER:** Mark Sibley, Councilman  
**AYES:** Battaglia, Kirtland, Dawson, Hagemann, Sibley, Uhrik

B. Motion to Approve Voucher #6690

**RESULT:** ADOPTED [5 TO 0]  
**MOVER:** Billy Dawson, Council Member  
**SECONDER:** Mark Sibley, Councilman  
**AYES:** Kirtland, Dawson, Hagemann, Sibley, Uhrik  
**ABSTAIN:** Battaglia

C. Motion to Approve Voucher #6691

**RESULT:** ADOPTED [5 TO 0]  
**MOVER:** Mark Sibley, Councilman  
**SECONDER:** Billy Dawson, Council Member  
**AYES:** Battaglia, Kirtland, Dawson, Sibley, Uhrik  
**ABSTAIN:** Hagemann

D. Motion to Approve the Expenditure of \$4,480 for Brush and Limb Pick Up

The brush and limb pick up service provided by JML Landscaping came to a total of \$7,480. The expenditure of \$3,000 was approved at the March 19, 2018 meeting.

Minutes Acceptance: Minutes of May 7, 2018 7:30 PM (Approval of Minutes)



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Uhrik, Councilman
<b>SECONDER:</b>	Mark Sibley, Councilman
<b>AYES:</b>	Battaglia, Kirtland, Dawson, Hagemann, Sibley, Uhrik

## **SPECIAL BUSINESS**

### A. Traffic Calming Sign

Mr. Dawson reported that the large speed radar sign is broken and asked the Council if there is agreement that it should be repaired. The consensus of Council is to get an estimate for the repair.

### B. Big Garbage Collection

Mr. Dawson discussed the issue of the time lag between the town-wide yard sale and the big garbage collection. In the past, the yard sale has been the second Saturday in May and the big garbage collection has been the following week. The yard sale was moved up a week earlier this year, but the big garbage pick up is still the third week.

## **UNFINISHED BUSINESS**

### A. Property Code Maintenance Update

A meeting took place on May 2, 2018 to discuss the property maintenance code. Topics the meeting covered included:

Communication with residents.

Specific properties in violation of the code.

Notifying Judge Perkins about summons issued.

Working with the Montgomery News to raise awareness of the code.

Balance between enforcement and progress.

Potentially hiring an enforcement officer.

### B. Update on Qscend Migration

All Borough employees and elected officials should be using their Rocky Hill Borough Gmail account for email related to Borough business.

### C. Mid Year Letter to Residents

The Mayor asked all Council members to submit there topics for inclusion in a mid-year letter to residents. Ms. Battaglia volunteered to write the letter.

### D. Water Pressure Update

This topic was discussed during the Engineer's Report.

## **NEW BUSINESS**

### A. Shade Tree Committee

Hillary Delaney of the Shade Tree Committee informed the Council that she will be adding deer-resistant plants to the planters along Washington Street.

B. Memorial Day

Mr. Uhrik volunteered to lead the Memorial Day ceremony at 11am on May 28th at Panicaro Park.

**COMMUNICATIONS**

**FINAL PUBLIC COMMENT**

Hilary Delaney, 94 Washington Street, raised concerns about her neighboring property at 98 Washington Street. Ms. Delaney considers the property to be an attractive nuisance to children, as well as a health, safety, and fire hazard as the property is not maintained and has structures that are falling down.

**ADJOURNMENT**

Meeting adjourned at 9:01PM.

List of Bills - (All Funds)

10.A.a

Vendor	Description	Payment	Check	Total
<b>CURRENT FUND</b>				
12 - ARC OF SOMERSET COUNTY	PO 6708 Janitorial Services April 2018	200.00		.00
606 - BANISCH ASSOCIATES	PO 6707 COAH Special Master, March & April	525.00		.00
547 - COMCAST	PO 6720 Phone and Internet	129.83		.83
82 - ROCKY HILL FIRST AID SQUAD	PO 6714 First Aid Squad contribution first	14,000.00	14	.00
115 - JML LANDSCAPING INC.	PO 6718 Brush & Limb clean up	7,480.00	7	.00
601 - John Hagemann	PO 6719 B&G improvements, grant applicatio	152.82		
	PO 6719 B&G improvements, grant applicatio	150.89		.71
584 - LOWE'S	PO 6710 Buildings & Grounds Supplies	76.41		.41
149 - MASTROIANNI LANDSCAPING INC	PO 6725 Snow removal from Municipal Sidewal	1,169.82	1	.82
653 - OFFICE CONCEPTS GROUP	PO 6715 Office Supplies	127.46		.46
210 - PSE&G	PO 6711 Street Lights Electric, Municipal B	1,060.18	1	.18
210 - PSE&G	PO 6724 Electric: Panicaro, Crescent Point	10.14		.14
81 - ROCKY HILL FIRE COMPANY NO 1	PO 6721 First half 2018 Aid	14,000.00	14	.00
248 - SOMERSET CTY GOV. OFFS. ASSOC.	PO 6717 SCGOA Meeting May 2108: Uhrik	35.00		.00
645 - Township of Franklin	PO 6713 Police Service: March and April 201	8,864.44	8	.44
387 - W. B. MASON CO.	PO 6716 Office supplies	100.23		.23
<b>UTILITY OPERATING</b>				
415 - AQUA PRO TECH LABS	PO 6726 Water Department Testing: April	296.45		.45
321 - MIRACLE CHEMICAL CO	PO 6723 Water Department chemicals	78.00		.00
210 - PSE&G	PO 6724 Electric: Panicaro, Crescent Point	1,142.04	1	.04
316 - STATE OF NEW JERSEY PWT	PO 6709 State water tax Q1 2018	41.74		.74
289 - VERIZON	PO 6722 Water Dept. phone	34.52		.52
<b>TRUST OTHER</b>				
455 - TAMARA LEE PP	PO 6706 Planning services: 53 Crescent Ave.	517.50		.50
TOTAL			50	.47

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	IT
01-101-01-001	CASH			0.00	47, 40
01-201-20-100-020	GENERAL ADMINISTRATION - OTHER EXPENSE	227.69			
01-201-20-110-020	MAYOR AND COUNCIL - OTHER EXPENSE	35.00			
01-201-21-190-020	COAH - OTHER EXPENSE	525.00			
01-201-25-255-020	AID TO VOLUNTEER FIRE COMPANIES - CONTRI	14,000.00			
01-201-25-260-020	AID TO VOLUNTEER AMBULANCE COMPANIES - C	14,000.00			
01-201-26-290-020	STREETS AND ROAD- OTHER EXPENSES	724.82			
01-201-26-306-020	RECYCLING - OTHER EXPENSE	7,480.00			
01-201-26-310-020	BUILDINGS AND GROUNDS - OTHER EXPENSE	1,520.71			
01-201-31-430-020	ELECTRICITY - OTHER EXPENSE	345.50			
01-201-31-440-020	TELEPHONE - OTHER EXPENSE	129.83			
01-201-43-493-020	SHADE TREE COMMITTEE-OTHER EXPENSE	76.41			
01-201-49-452-020	POLICE SERVICES- FRANKLIN TWP	8,864.44			
TOTALS FOR	CURRENT FUND	47,929.40	0.00	0.00	47, 40

Attachment: Bill List May 21 (DOC-2018-46 : Bill List May 21)

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	
02-160-05	DUE FROM CURRENT			0.00	152.82
02-213-40-803-100	APPROPRIATED RESERVES			152.82	
-----					
<b>TOTALS FOR</b>	<b>STATE AND FEDERAL GRANT FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>152.82</b>	<b>152.82</b>
=====					
08-101-01-001	CASH			0.00	1,592.75
08-201-26-290-020	Other Expense	1,592.75			
-----					
<b>TOTALS FOR</b>	<b>UTILITY OPERATING</b>	<b>1,592.75</b>	<b>0.00</b>	<b>0.00</b>	<b>1,592.75</b>
=====					
19-260-05	INTERFUND - DUE CURRENT			0.00	517.50
19-290-56-900-9	RESERVE FOR DEVELOPERS ESCROW			517.50	
-----					
<b>TOTALS FOR</b>	<b>TRUST OTHER</b>	<b>0.00</b>	<b>0.00</b>	<b>517.50</b>	<b>517.50</b>
=====					

Total to be paid from Fund 01 CURRENT FUND	47,929.40
Total to be paid from Fund 02 STATE AND FEDERAL GRANT FUND	152.82
Total to be paid from Fund 08 UTILITY OPERATING	1,592.75
Total to be paid from Fund 19 TRUST OTHER	517.50
	=====
	50,192.47

Attachment: Bill List May 21 (DOC-2018-46 : Bill List May 21)

# ROCKY HILL BORO MUNICIPAL COURT

ERIC PERKINS  
Judge

Po Box 212  
15 Montgomery Rd.  
Rocky Hill, NJ 08553

NANCY HORVATH  
Certified Municipal  
Court Administrator

May 16, 2018

Rocky Hill Boro  
15 Montgomery Rd.  
Rocky Hill, NJ 08553  
Attn: J. Monzo, CFO

RE: April, 2018

Attached please find check number 1569 in the amount of \$3,315.44. This check represents fines (*plus \$4.98 interest*) collected by the Rocky Hill Boro Municipal Court in the month of April, 2018.

Sincerely,



Nancy Horvath, C.M.C.A.  
Certified Municipal Court Administrator

## MONTHLY STATISTICAL INFORMATION FOR April 2018

NEW TRAFFIC CASES FILED					
Parking	2	Moving	69	DWI	0
CASES DISPOSED					
Parking	2	Moving	59	DWI	0
NEW CRIMINAL CASES FILED					
Indictable	0	Disorderly	0	Other	0
CASES DISPOSED					
Indictable	0	Disorderly	1	Other	3

## 2018 Rocky Hill Boro Monthly Disbursements

	Somerset County	Rocky Hill	Public Defender	ACH	TOTAL
January	2,243.00	4,116.48		2,442.40	8,801.88
February	1,323.50	2,590.12		1,613.12	5,526.74
March	228.00	824.03		437.16	1,489.19
April	1,560.50	3,315.44		1,376.36	6,252.30
May					0.00
June					0.00
July					0.00
August					0.00
September					0.00
October					0.00
November					0.00
December					0.00
<b>TOTAL</b>	<b>3,794.50</b>	<b>7,518.82</b>	<b>0.00</b>	<b>4,492.68</b>	<b>15,806.00</b>



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**TO:** Mayor and Council  
Borough of Rocky Hill

**FROM:** William C. Tanner, P.E.  
Borough Engineer

**DATE:** May 15, 2016

**SUBJECT: ENGINEER’S REPORT #2 MAY 2018 UPDATES**

1. **PROJECTS IN PROGRESS**

**Generator Grant –**

PSEG has raised a question about the gas connection to the generator. A specific configuration must be used in order to install the high pressure gas meter. I have checked with the design engineer. The approved generator was configured for the connection but to date I have not been able to confirm this with the Contractor. I have contacted the contractor multiple times over the past two weeks.

I will keep you advised on our progress.

1. **Princeton Ave Phase III**

- a. The plans are at DOT for review.
- b. I have a water leak contractor checking the road this week to make sure we have no leaks
- c. The coring contractor has not given me a hard date at this time but thinks it will be within the next two weeks.

2. **Water System Interlocal with Franklin Township**

I spoke to the Township last week and they were finalizing their proposal. I sent a follow up this morning

3. **Lemore Pipe Repair**

Field work has been completed. Design will start next week

Please Reply To:  
CENTRAL NJ OFFICE • 32 Brower Lane, Bldg. B, PO Box 5877 • Hillsborough NJ 08844 • 908.359.8291  
Fax: 908.359.1580

With Other Offices In:  
Hamilton NJ • Lebanon NJ • Phillipsburg NJ • Freehold NJ • Doylestown PA • Bethlehem PA • Wyomissing PA • Newark DE

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4. **Damage claim – Crescent Avenue/ Princeton Avenue**

Still have not received any replies.

5. **BPU Fine**

Still no word on a hearing date.

6. **2018 Local Aid Projects**

The crosswalk signals for Montgomery Avenue and Washington Street – awaiting DOT Contract.

7. **Upgrades to Borough Well**

Quotes on the replacement of the well pump should be out before the end of the week.  
The purchase of the two (2) pumps for the treatment system will be authorized this week.

8. **Minor Contracts**

The following contracts will need to be bid this Spring:

- ) The Lawn Mowing Contract was re-bid and expect it back this week.
- ) Elevator Maintenance Contract –Mr. Hagemann volunteered to follow up with the contractors



## Rocky Hill Borough Enforcement Details

Date	Time	Location	Officer	Total Stops	Speeding Summonses	Other Summonses	Total Summonses	Comments
2-Apr	1500-1900	CRESCENT AVE @ Business Park	192	4	3	0	3	Inclment Weather
3-Apr	0630-1030	CRESCENT AVE @ KINGSTON RD	219	6	0	5	5	
7-Apr	1600-2000	RT 518 @ MONTGOMERY AVE	198	0	0	0	0	
10-Apr	1500-1900	RT 518 @ MONTGOMERY AVE	187	2	0	2	2	
11-Apr	1500-1900	RT 518 @ MONTGOMERY AVE	213	7	0	5	5	
12-Apr	1500-1900	CRESCENT (westbound) & Princeton Ave (4 way stop)	213	4	0	3	3	
17-Apr	0630-1030	CRESCENT AVE @ KINGSTON RD	232	3	2	0	2	
18-Apr	1500-1900	RT 518 @ MONTGOMERY AVE	184	0	0	0	0	
19-Apr	0630-1030	CRESCENT AVE (west end) @ Business Park	194	4	4	1	5	
23-Apr	1500-1900	MERRITT LN @ MONTGOMERY AVE	187	1	0	1	0	
27-Apr	1500-1900	RT 518 @ MONTGOMERY AVE	219	3	0	2	2	
28-Apr	0830-1230	RT 518 @ MONTGOMERY AVE	194	4	4	0	4	
				38	13	19	31	

APRIL 2018

Public Safety & Emergency Services Report – for April 2018

Constable Report:

On April 10 Phil emailed about the construction waste at 38 Washington. I looked up an applicable ordinance which is 118-2, under Littering.

On April 28, Saturday, there was a complaint about lawn service noise on Merritt before the time it is allowed. I talked to one service worker and the homeowner.

DISTRACTED DRIVER ENFORCEMENT APRIL 2018 CRACKDOWN  
Rocky Hill Detail Totals

DATE	OFFICER	DWI (Alcohol)	DWI (drugs)	Seat Belt	Child Restraint	Speed	Reckless	Cell Phone/ Texting	Careless	Suspended	Other	Total	Stops	HOURS	NOTES
4/3/2018	221 Frizzlola									1	6	7	10	4.0	
4/9/2018	198 Livingston			1				1			4	6	8	4.0	
4/9/2018	210 Habeiche											0	9	4.0	
4/13/2018	192 Wilson			2				5				7	8	4.0	
4/16/2018	192 Wilson							6			1	7	11	4.0	
4/17/2018	222 Cruz										2	2	8	4.0	
		0	0	3	0	0	0	12	0	1	13	29	54	24.0	

Attachment: DOC052118-002 (Public Safety Report May 2018)

## Planning Board Liaison update to Council: May 21, 2018

### 1. Master Plan Amendment

1. PB voted to introduce an amendment to the Master Plan to implement a Cottage Zoning Overlay. The overlay will assist the Borough in its compliance with affordable housing development as mandated in the Fair Housing Act.

### 2. Master Plan Re-examination

1. Discussed traffic solutions such as installation of a signal light; and, as a potential far-future solution, northern and southern bypass routes.
2. Discussed new zoning concepts. Ideas proposed for increasing tax rates to keep Borough financially solvent in the future.
3. Master Plan survey is open until June 1. 90+ responses so far, including a lot of good feedback.

### 3. Recent Planning Board Approvals

1. 53 Crescent Avenue (Smalley's Garage) - Historic Preservation Plan intending to convert existing garage into a single-family residence.
  - Renovations will include modification to the front façade, removal of rear lean-to, addition of rear sunroom
    - New windows (*front*: designed to mimic appearance of garage doors on front façade; *side*: two-over-two double-hung, similar to originals)
    - New Hardiplank siding; preservation of existing terra cotta block
    - New asphalt shingle roof
  - This conversion will eliminate a non-conforming use in the R-2 Village Residential zone.

**4/16/18 Grants Report.**

Kirtland, Sibly

**Outstanding Grants for 2017:**

DOT Montgomery Ave (Sibly)	27,191.09
County Boro Hall renovations (Sibly)	74,584.08
DOT Crosswalks (Sibly)	5,087.95
County Youth and Rec Grants (Kirtland)	31,935.84
State- FEMA Hazardous Mitigation	75,000.00

Update 5/21/18:

Kirtland

Denise Katula, Grants Coordinator at The Somerset County Administrator's Office, sent all available documentation pertaining to the Borough's Youth Athletic and Recreation grants. Her documentation (attached) shows:

- 1) The Somerset County Administrator's Office sent numerous communications concerning unspent grant funds to the Borough over several years. Deadlines were communicated and extended several times by Denise Katula.
- 2) The Somerset County Administrator's Office received one grant modification request to transfer unused funding from past years to several projects at Panicaro Park. The request was approved by Richard Williams, County Administrator, on August 27, 2010.
- 3) The unspent funds (below) totling \$41,467 were cancelled in September 2013.
  - a) 2006: \$11,467
  - b) 2008: \$15,000
  - c) 2009: \$15,000

Attachment: DOC052118-001 (Grants Committee Update)

**Opportunities:**

Update 5/21/18: No action.  
Kirtland

**1) Emergency Management Agency Assistance (EMAA) grant:****2) Statewide Insurance Fund Risk Control Grant Program – 2018**

The two grants listed above are available. Before the grants can be written, the EMS and FD need to determine what needs these grants can fill for them. I've been in contact with Tom Bremner. He is reviewing both grants and will let us know what items we can write the grant for.

**Requests for Grants Needed:****Tree Planting for MJL:**

Update 5/21/18:  
Sibly

Cary Dawson requested a grant to help cover the costs associated with planting new trees at the MJL on 04/10/18 by email. They had many taken down last summer due to the Emerald Ash Borer, and replanting is expensive.

1) Green Communities Grant: Communities that need assistance in creating a Community Forestry Management Plan (CFMP) are eligible for the Green Communities grant. The grant is offered every year for municipalities and counties. Currently the grants are up to \$3,000 with a 100% match, than can be made of in-kind and volunteer hours at the federal volunteer rate.

2) We are also looking into the NJUCF CSiP grant program which allows local governments to actively manage for Emerald Ash Borer (EAB) by conducting

inventories to identify ash trees in their communities, develop EAB mitigation plans, and to reforest their communities to compensate for ash trees which are removed. but it may be somewhat complicated by the fact that it only applies to area's carried out on public property owned or maintained by a municipal or county government are eligible for grant funding.

3) Also looking into the possibly of our shade tree commission assistance

4) Also perhaps County of Somerset could lend some assistance.

### **Borough Tennis Court and Jungle Gym Set:**

Update 5/21/18:

Sibly

1. PNC Grow Up Great
2. Lowe's Outdoor Playground Grant

John Hagemann requested a grant to cover expenses related to the tennis courts behind Borough Hall. The courts need to be resurfaced, painted, new nets installed, and possible more. John estimates this will cost the Borough about \$35K. He requested a quote and forward it onto us. The Jungle Gym Set is also worn, and will need replaced soon. Mark is researching this.

### **Invasive Species Grant:**

Kirtland

Update 05/21/18: No applicable grants found. Still investigating.

### **Flag Grant:**

Kirtland

Update 05/221/18: No applicable grants found. Still investigating.





**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2018-45**

**Adoption of the 2018 Budget**

Be it resolved by the Borough Council of the Borough of Rocky Hill, County of Somerset that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 502,911.01 (Item 2 below) for municipal purposes, and
- (b) \$ 0.00 (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ 0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 25,990.72 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 0.00 (Sheet 38) Minimum Library Levy

**RECORDED VOTE**

**Abstained**(

**Ayes**(

**Nayes**(

**Absent**(

**1. General Revenues**

**SUMMARY OF REVENUES**

Surplus Anticipated	08-100	\$	151,650.00
Miscellaneous Revenues Anticipated	13-099	\$	330,125.00
Receipts from Delinquent Taxes	15-499	\$	13,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	502,911.01
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY: Item 6, Sheet 42	07-195	\$	0.00
Item 6(b), sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only			0.00
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY: Item 6(b),	07-191	\$	0.00

Sheet 11 (N.J.S. 40A:4-14)		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$ 0.00
Total Revenues	13-299	\$ 997,686.01

**Sheet 41** Borough of Rocky Hill, Somerset County - 2018 Budget

**SUMMARY OF APPROPRIATIONS**

**2018**

<b>5. GENERAL APPROPRIATIONS</b>	xxxxxxx	xxxxxxxxxx.xx
<b>Within "CAPS"</b>	xxxxxxx	xxxxxxxxxx.xx
(a&b) Operations Including Contingent	34-201	\$ 667,534.30
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 1,650.00
(g) Cash Deficit	46-885	\$ 0.00
<b>Excluded from "CAPS"</b>	xxxxxxx	xxxxxxxxxx.xx
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 203,000.00
(c) Capital Improvements	44-999	\$ 0.00
(d) Municipal Debt Service	45-999	\$ 0.00
(e) Deferred Charges - Municipal	46-999	\$ 102,200.00
(f) Judgments	37-480	\$ 0.00
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ 0.00
(g) Cash Deficit	46-885	\$ 0.00
(k) For Local District School Purposes	29-410	\$ 0.00
(m) Reserve for Uncollected Taxes	50-899	\$ 23,181.71
<b>6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)</b>	07-195	\$ 0.00
Total Appropriations	34-499	\$ 997,686.01

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 21<sup>st</sup> day of May 2018. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2018 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 21<sup>st</sup> day of May, 2018 \_\_\_\_\_, Clerk

**Sheet 42**

ATTEST:

By:  
Rebecca P. Newman, RMC  
Borough Clerk

By:  
Phil Kartsonis, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 21, 2018.

---

Rebecca P. Newman, RMC  
Borough Clerk



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2018-46**

**Authorizing the Renewal of a Liquor License # 1817-33-001-004 for Cajo Enterprises LLC,  
T/A One 53 for the 2018-2019 Year**

**WHEREAS**, application has been received from Cajo Enterprises LLC, T/A One 53 for renewal of the Plenary Retail Consumption Liquor License (1817-33-001-004); and

**WHEREAS**, said application is complete and accompanied by the required fees, affidavits, and tax clearance certificate from the New Jersey Division of Taxation; and

**WHEREAS**, no written objection to the renewal of this license was received by the Borough Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the license as referenced above be renewed for the 2018-2019 license year and that the Borough Clerk be directed to forward a certified copy of this Resolution and the renewal application and accompanying fee to the Division of Alcoholic Beverage Control, Department of Law and Public Safety, for processing, and to the applicants; and;
2. That the Borough Clerk be authorized to issue the 2018-2019 license to the proper holder with the effective date of July 1, 2018.
3. This Resolution shall take effect immediately.

ATTEST:

By:  
Rebecca P. Newman, RMC

By:  
Phil Kartsonis, Mayor

Borough Clerk

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 21, 2018.

---

Rebecca P. Newman, RMC  
Borough Clerk



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2018-47**

**Authorizing the Renewal of a Liquor License # 1817-33-002-006 for Copper Bottom LLC,  
T/A Rocky Hill Inn for the 2018-2019 Year**

**WHEREAS**, application has been received from Copper Bottom LLC, T/A Rocky Hill Inn for renewal of the Plenary Retail Consumption Liquor License (1817-33-002-006); and

**WHEREAS**, said application is complete and accompanied by the required fees, affidavits, and tax clearance certificate from the New Jersey Division of Taxation; and

**WHEREAS**, no written objection to the renewal of this license was received by the Borough Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the license as referenced above be renewed for the 2018-2019 license year and that the Borough Clerk be directed to forward a certified copy of this Resolution and the renewal application and accompanying fee to the Division of Alcoholic Beverage Control, Department of Law and Public Safety, for processing, and to the applicants; and;
2. That the Borough Clerk be authorized to issue the 2018-2019 license to the proper holder with the effective date of July 1, 2018.
3. This Resolution shall take effect immediately

ATTEST:

By:  
Rebecca P. Newman, RMC

By:  
Phil Kartsonis, Mayor

Borough Clerk

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 21, 2018.

---

Rebecca P. Newman, RMC  
Borough Clerk



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2018-48**

**Authorizing an Extension of the Award of Contact to G & T Landscaping in the Amount of \$11,200.00 for Lawn Maintenance for the Year 2018**

WHEREAS, the Borough of Rocky Hill desires to enter into a contract for lawn mowing; and

WHEREAS, quotes were solicited from:

G&T Landscaping  
Mastrianni Landscaping  
JML Landscaping; and

WHEREAS, a quote from G&T was submitted in the amount of 11,200.00; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for these services.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough of Rocky Hill awards the contract to G & T Landscaping Inc. In the amount of \$11,200.00 to perform lawn maintenance services for multiple properties owned by the Borough through 12/31/2018.
2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:



By:

Rebecca P. Newman, RMC  
Borough Clerk

By:

Phil Kartsonis, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 21, 2018.

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Rebecca P. Newman, RMC  
Borough Clerk