



Borough of Rocky Hill  
Borough Council  
Minutes of the Regular Meeting  
May 1, 2017

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Phil Kartsonis at 7:30 PM followed by the salute to the flag.

**NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

**COUNCIL NOMINATIONS TO FILL VACANCY**

Mr. Ashbaugh nominated Irene Battaglia for the open Council seat, and Mr. Uhrik seconded the nomination.

Mr. Dawson nominated Anthony Sciaraffo for the open Council seat, and Mr. Hagemann seconded the nomination.

The Council discussed the process for filling the open Council seat. Mr. Cruz suggested that the two nominated candidates come to the next Council meeting on May 15, 2017, present their position statements, and allow Council to ask questions. The Council will then retire into executive session to deliberate, and return to open session to vote on a candidate. The new member will be sworn in on May 15th and hold the position until the election results are certified by the County Clerk after the November 7, 2017 election.

1. Motion to Close Nominations for the Open Council Seat

<b>RESULT:</b>	<b>ADOPTED [4 TO 1]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	Robert Ashbaugh, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley
<b>NAYS:</b>	Uhrik

**COUNCIL PRESIDENT NOMINATIONS**

Tabled

**ROLL CALL**

Attendee Name	Title	Status	Arrived
Robert Ashbaugh	Councilman	Present	
Billy Dawson	Councilman	Present	
John Hagemann	Councilman	Present	
Mark Sibley	Councilman	Present	
Robert Uhrik	Councilman	Present	
Phil Kartsonis	Mayor	Present	

Also present: Clerk Rebecca Newman, Deputy Clerk Christine Witt, CFO Joe Monzo, and Borough Attorney Albert Cruz

### **MAYOR'S COMMENTS**

Mayor Kartsonis commented that there are many upcoming events in town, including the yard sale and Rocky Hill Day. Mayor Kartsonis thanked the Council and staff for helping him transition to his new role as mayor. The Tax Assessor will be coming to the May 15th meeting. The Mayor thanked Mr. Hagemann for the extensive yardwork he has done around Borough Hall, and he thanked Mr. Uhrick for organizing the rabies clinic. The Council will be accepting the budget tonight, and plans have been made for a follow up discussion with South Bound Brook police. The Route 518 bridge should be open in a week or two.

### **APPROVAL OF MINUTES**

A. Borough Council - Second Meeting of Month - Apr 17, 2017 7:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	John Hagemann, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrick

### **PUBLIC COMMENT**

Raymond Whitlock, 94 Crescent Avenue, commented that property on both sides of Crescent Avenue have been damaged by trucks following the bridge detour.

### **STATE POLICE REPORT**

A. State Police Report March 2017

### **CHIEF FINANCIAL OFFICER'S REPORT**

*Public Hearing on Municipal Budget for year 2017*

Cliff Moore, Skillman Avenue, asked what is the total budget and what is the tax levy? The CFO responded that the total budget is \$1,640,225 and the amount raised by taxes is \$497,928. The tax rate is 38.7 cents per hundred.

B. RESOLUTION-2017-38 Authorizing the Self Examination of the 2017 Municipal Budget

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	Robert Ashbaugh, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrick

C. RESOLUTION-2017-39 Authorizing the Adoption of the Municipal Budget for Year 2017

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Uhrik, Councilman
<b>SECONDER:</b>	Mark Sibley, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik

## **APPROVAL OF VOUCHERS TO BE PAID**

A. Bill List Dated 5/1/2017

All vouchers except #6269

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Sibley, Councilman
<b>SECONDER:</b>	Billy Dawson, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik

B. Motion to Approve Voucher #6269

<b>RESULT:</b>	<b>ADOPTED [4 TO 0]</b>
<b>MOVER:</b>	Robert Uhrik, Councilman
<b>SECONDER:</b>	Mark Sibley, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Sibley, Uhrik
<b>ABSTAIN:</b>	Hagemann

## **SPECIAL BUSINESS**

A. Discussion on Borough Calendar

The calendar was distributed and the Mayor asked for any additions to be submitted.

## **UNFINISHED BUSINESS**

A. RESOLUTION-2017-40 Authorizing a Grant Submission for the Historic Preservation of the Borough Hall Located at 15 Montgomery Avenue

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Sibley, Councilman
<b>SECONDER:</b>	Billy Dawson, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik

B. RESOLUTION-2017-41 Authorizing the Release of a Cash Bond to Spring Point in the Amount of \$7,290.00

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	Robert Ashbaugh, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik

## **NEW BUSINESS**

### A. RESOLUTION-2017-43 Resolution Appointing Risk Management Consultant

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Uhrik, Councilman
<b>SECONDER:</b>	Robert Ashbaugh, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik

### B. RESOLUTION-2017-42 Appointing a Fund Commissioner

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Sibley, Councilman
<b>SECONDER:</b>	Robert Uhrik, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik

## **COMMUNICATIONS**

- A. Letter from PSE&G Re: Unlisted Phone Numbers for Emergency Use (C. Mayor & Council, OEM, Fire Dept. & Rescue Squad)
- B. 2017-2018 Municipal Percentage Shares for Tax Levies for Regional Schools
- C. Letter from Somerset County Re: Line Striping (C. Uhrik)

## **FINAL PUBLIC COMMENT**

The floor was open to public comment, hearing none, the floor was closed.

## **ADJOURNMENT**

Mr. Dawson moved to adjourn the meeting at 8:20 PM, Mr. Ashaugh seconded, and motion carried on voice vote.



Borough of Rocky Hill  
Borough Council  
Minutes of the Regular Meeting  
April 17, 2017

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Councilman Phil Kartsonis at 7:30 PM followed by the salute to the flag.

**NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

**ROLL CALL**

Attendee Name	Title	Status	Arrived
Robert Ashbaugh	Councilman	Present	
Billy Dawson	Councilman	Present	
John Hagemann	Councilman	Present	
Mark Sibley	Councilman	Present	
Phil Kartsonis	Councilman	Present	
Robert Uhrik	Councilman	Present	

Also present: Clerk Rebecca Newman, Deputy Clerk Christine Witt, and Borough Attorney Albert Cruz

**NOMINATION FOR MAYOR**

Council President Kartsonis called for nominations for mayor. Mr. Dawson nominated Mr. Kartsonis, and Mr. Hagemann seconded the motion. Mr. Ashbaugh nominated Mr. Thomas Bremner, and Mr. Uhrik seconded the motion. Attorney Cruz advised that a roll call vote should be taken on the nomination of Mr. Kartsonis first because he was the first nomination. The result of that vote will determine if a vote on the second nomination will take place.

- A. Motion to Approve Mr. Kartsonis as Mayor of Rocky Hill

<b>RESULT:</b>	<b>ADOPTED [5 TO 0]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	John Hagemann, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Uhrik
<b>ABSTAIN:</b>	Kartsonis

**OATH OF OFFICE- MAYOR**

Mr. Kartsonis was sworn in as Mayor of the Borough of Rocky Hill by the Clerk.

**APPROVAL OF MINUTES**

- A. Borough Council - First Meeting of Month - Apr 3, 2017 7:30 PM

Minutes Acceptance: Minutes of Apr 17, 2017 7:30 PM (Approval of Minutes)

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	Mark Sibley, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik

### **PUBLIC COMMENT**

Tom Bremner, 17 Crescent Avenue, commented on the detour signs for the roadwork on Princeton Avenue. Engineer Tanner said this issue would be addressed during the Engineer's report.

### **APPROVAL OF VOUCHERS**

A. Bill List Dated 4/18/17

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	Robert Uhrik, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik

### **UPDATE FROM MONTGOMERY TOWNSHIP HEALTH DEPARTMENT**

Stephanie Carey, the Montgomery Township Health Department Officer, presented the annual report.

### **DEPARTMENTAL REPORTS**

#### *Tax Collector*

1. Tax Collector's Report March 2017

#### *Court Administrator*

1. Municipal Court Report March 2017

#### *Water Department*

All water tests were normal. The Water Superintendent reported that a water valve at 4 Toth Lane needs to be replaced.

#### *Engineers Report*

1. Engineer's Report March 2017

### **COMMITTEE REPORTS**

Administration & Records- R. Ashbaugh

Minutes Acceptance: Minutes of Apr 17, 2017 7:30 PM (Approval of Minutes)

No report.

Buildings & Grounds- J. Hagemann

A resolution for tree trimming is on the agenda for approval. Will be fertilizing and seeding Crescent Point Park. Grant application for Borough Hall is due Friday.

Finance & Insurance- B. Uhrik

Investigated an employment practices liability insurance policy, but to obtain coverage the Borough is required to have a practices and policies handbook for employees that goes beyond the scope of the Borough's needs. Financial Disclosure Filings are required to be done at this time.

Public Safety & Emergency Services- B. Dawson

The constables issued 10 tickets for not shovelling snow. A "No Parking" sign is needed for Young Drive. South Bound Brook partrolled 50 hours. The average speed on Crescent Avenue was 25 mph when the police were not present and 24 mph when the police were present.

Street & Roads- P. Kartsonis

No report.

Water, Sewer & Environmental Protection- R. Ashbaugh

Report given during Departmental Reports.

Council Representatiive to Planning Board- R. Ashbaugh

St. Elizabeth's church has submitted an application for an extention of the building.

Council Liason to Recreation Committee- P. Kartsonis

The egg hunt had a large attendance. The following events are scheduled: kickball game May 5th, Memorial Day observance May 29th, Rocky Hill Day June 24th, and tennis camp July 3-7.

Council Representative to Board of Health- B. Uhrik

Presentation by Stephanie Carey earlier on the agenda.

Zoning Official's Report- M. Blasch

Awaiting update from Zoning Officer regarding complaint from resident about the lighting in the parking lot owned by Salon Azzuro.

Grants Committee- P. Kartsonis

No report.

## **SPECIAL BUSINESS**

- A. RESOLUTION-2017-36 Authorizing Shier Tree Experts to Trim the Pear Trees on Washington Avenue in the Amount of \$2,125.00

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Sibley, Councilman
<b>SECONDER:</b>	Robert Ashbaugh, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Sibley, Kartsonis, Uhrik

### **UNFINISHED BUSINESS**

- A. ORDINANCE-2017-01 Calendar Year 2017 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

The floor was open to public comment, hearing none, the floor was closed.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Ashbaugh, Councilman
<b>SECONDER:</b>	Robert Uhrik, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik

### **NEW BUSINESS**

None.

### **COMMUNICATIONS**

- A. Letter Received from Somerset County Re: Notice of Right of Way and Vegetation Control and Mosquito Control

### **PUBLIC COMMENT**

Ken Rizzi, Board of Health Chair, 14 Crescent Avenue: Mr. Rizzi recommended that the Council pass an ordinance regulating health spas and that the Borough look into helping shut-ins. Mr. Rizzi also asked the Council to consider installing an electronic crosswalk at the intersing of Reeve Road and Route 518.

Cliff Moore, Skillman Avenue, commented that there are pot holes on Skillman Avenue that need to be filled in.

Tom Bremner, 17 Crescent Avenue, commented that there is a shopping cart on Princeton Avenue with a street sign in it. Mr. Bremner suggested that the Council find a woman to fill the open council seat.

### **EXECUTIVE SESSION**

1. RESOLUTION-2017-37 To Retire into Executive Session for the Purpose of Potential Litigation: Pattons and Contract Negotiations: South Bound Brook Police

Council retired to Executive Session at 9:25 PM.



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Billy Dawson, Councilman
<b>SECONDER:</b>	Robert Uhrik, Councilman
<b>AYES:</b>	Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik

### **RESULT OF EXECUTIVE SESSION (IF ANY)**

Executive Session ended at 9:49PM.

### **ADJOURNMENT**

Mr. Dawson moved to adjourn at 9:49PM, Mr. Uhrik seconded, and motion carried on voice vote.

Minutes Acceptance: Minutes of Apr 17, 2017 7:30 PM (Approval of Minutes)

**New Jersey State Police - Kingwood Station  
 Rocky Hill Borough (clerk@rockyhill-nj.gov)  
 Monthly Activity Report - Month of March 2016  
 Municipal Code: 1817 FAX (609) 924-2274**

Type of Activity: Calls for Service

Medical Assistance 1  
 Verbal Dispute 1 (Washington St.)  
 Found Property 1 (Princeton Ave.)  
 Warrant Arrests 4 (Princeton Ave.; Washington St.; and  
 Route 518 - 2 arrests)

Type of Activity: Investigations and/or Investigations Resulting in Arrests

Nothing To Report

Type of Activity: Accidents (4)	Killed	Injured	Ejected
Washington Street - 1 accident	0	1	0
Princeton Avenue - 3 accidents	0	0	0

Type of Activity: Driving Under the Influence (0)

Nothing To Report

Report submitted by: Assistant Station Commander SFC J. Heitzman 4701 Date: 03/31/2016

Attachment: Rocky Hill MAR 2016 (1337 : State Police Report March 2017)



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2017-38**

**Authorizing the Self Examination of the 2017 Municipal Budget**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Borough of Rocky Hill* has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the *Borough of Rocky Hill* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ATTEST:

By:  
Rebecca P. Newman, RMC  
Borough Clerk

By:  
Jeff Donahue, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 1, 2017.

\_\_\_\_\_

Rebecca P. Newman, RMC  
Borough Clerk



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2017-39**

**Authorizing the Adoption of the Municipal Budget for Year 2017**

<Insert Legislation Here>

ATTEST:

By:

Rebecca P. Newman, RMC  
Borough Clerk

By:

Jeff Donahue, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 1, 2017.

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Rebecca P. Newman, RMC  
Borough Clerk

# Resolution

## Adoption of the 2017 Budget

Be it resolved by the Borough Council of the Borough of Rocky Hill, County of Somerset that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 500,796.53 (Item 2 below) for municipal purposes, and
- (b) \$ 0.00 (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ 0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 12,500.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 0.00 (Sheet 38) Minimum Library Levy

**RECORDED VOTE**

**Abstained**(

**Ayes**(

**Nays**(

**Absent**(

**1. General Revenues**

**SUMMARY OF REVENUES**

Surplus Anticipated	08-100	\$ 338,000.00
Miscellaneous Revenues Anticipated	13-099	\$ 210,294.50
Receipts from Delinquent Taxes	15-499	\$ 18,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$ 497,928.43
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY: Item 6, Sheet 42	07-195	\$ 0.00
Item 6(b), sheet 11 (N.J.S. 40A:4-14)	07-191	\$ 0.00
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only		0.00
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY: Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$ 0.00
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARAY LEVY	07-192	\$ 0.00
<b>Total Revenues</b>	<b>13-299</b>	<b>\$ 1,064,222.93</b>

**Sheet 41**

Borough of Rocky Hill, Somerset County - 2017 Budget

### SUMMARY OF APPROPRIATIONS

**2017**

<b>5. GENERAL APPROPRIATIONS</b>	xxxxxxx	xxxxxxxxxx.xx
<b>Within "CAPS"</b>	xxxxxxx	xxxxxxxxxx.xx
(a&b) Operations Including Contingent	34-201	\$ 705,305.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 0.00

Attachment: DOC042817-002 (RESOLUTION-2017-39 : Budget)

(g) Cash Deficit	46-885	\$ 0.00
<b>Excluded from "CAPS"</b>	xxxxxxx	xxxxxxxxxx.xx
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 205,389.00
(c) Capital Improvements	44-999	\$ 16,000.00
0(d) Municipal Debt Service	45-999	\$ 10,818.70
(e) Deferred Charges - Municipal	46-999	\$ 102,200.00
(f) Judgments	37-480	\$ 0.00
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ 0.00
(g) Cash Deficit	46-885	\$ 0.00
(k) For Local District School Purposes	29-410	\$ 0.00
(m) Reserve for Uncollected Taxes	50-899	\$ 24,510.23
<b>6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)</b>	07-195	\$ 0.00
<b>Total Appropriations</b>	<b>34-499</b>	<b>\$ 1,064,222.93</b>

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 1<sup>st</sup> day of May 2017. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2017 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 1st day of May, 2017 \_\_\_\_\_, Clerk

Sheet 42

Attachment: DOC042817-002 (RESOLUTION-2017-39 : Budget)



List of Bills - (All Funds)

12.A.a

Vendor	Description	Payment	Check	Total	
<b>CURRENT FUND</b>					
600 - ACCELA	PO 6270 Agenda and Minutes software: Novemb	2,700.00	2	.00	
606 - BANISCH ASSOCIATES	PO 6265 COAH Special Master: Attend case ma	250.00		.00	
575 - Cf Associates	PO 6263 2017 Budget On Disk	375.00		.00	
71 - DIFRANCESCO BATEMAN PC	PO 6264 Legal Services March 2017	3,378.20	3	.20	
601 - John Hagemann	PO 6269 Buildings and Grounds Lawn Maintena	227.56		.56	
408 - RAYMOND J. STINE ESQ.	PO 6266 Municipal Prosecutor January & Febr	600.00		.00	
637 - SHIER TREE EXPERT	PO 6267 Tree Trimming Washington Street	2,125.00	2	.00	
247 - SOMERSET COUNTY TREASURER	PO 6268 Pavement Hot Patch on Princeton Ave	538.47		.47	
TOTAL				10	.23

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	IT
01-101-01-001	CASH			0.00	10, 23
01-201-20-100-020	GENERAL ADMINISTRATION - OTHER EXPENSE	3,119.94			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	1,468.50			
01-201-21-190-020	COAH - OTHER EXPENSE	2,159.70			
01-201-25-275-010	MUNICIPAL PROSECUTOR - SALARY & WAGES	600.00			
01-201-26-290-020	STREETS AND ROAD- OTHER EXPENSES	2,663.47			
01-201-26-310-020	BUILDINGS AND GROUNDS - OTHER EXPENSE	182.62			
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>10,194.23</b>	<b>0.00</b>	<b>0.00</b>	<b>10, 23</b>

Total to be paid from Fund 01 CURRENT FUND 10,194.23  
 =====  
 10,194.23

Attachment: Draft Bill List 5 1 17 (DOC-2017-46 : Bill List Dated 5/1/2017)

Month	Mtg#	General	Admin&Records	Buildings&Grounds	Finance&Insurance	PublicSafety	Streets&Roads	Environment	Engineering/Contracts
January	Spec.	Reorg/Bylaws	Reso. Outgoing Council		Designation of VFD&FARS				
	1	Ethics Training (new members)	Municipal Alliance Grant		Purchase Thresh. for committees	Kick-off mtg with Safety Groups: FD, FARS, OEM			
	2					Renew Health Dept. Contract			Update snow removal contract
February	1	Gov's Council on Alc. And Drug Abuse		Comm. Group use of Borough property for events	1. Fund Transfers prev. FY 2. ORD Exceed Approp. Limit	1. VFD Annual Presentation 2. OEM Annual Presentation			
	2				Set Prelim Budget Mtg	1. FARS Annual Presentation			
March	1							Somerset CRP for recycl.	
	2				Introduce Budget				Lawn cutting contracts
April	1	Financial Disclosures (All)			Public Hearing & Adoption of Budget				
	2	July 4 Celebration Plan			CFO Summary Q1		Set RH Brush/Debris PU's		
May	1			Tennis camp dates, RES	RH Co-op Lease Renewal				
	2	Memorial Day observance		Grounds Clean-up (Engr)			Flags up on utility poles		State Workers for weeding
June	1	Liquor Lic. Renewal(s)		Re-mulch(?)	RH Audit Presentation				
	2								
July	1				CFO Summary Q2			RES Recyc. Tonnage Grant	
August	1								Leaf Pickup Contract
September	1						Flags down from poles		
October	1	Halloween Plan							
	2	Veteran's Day Observance			CFO Summary Q3				
November	1				Fund Transfers (Start)				
	2		Salary Increase RES						
December	1	Committee Year End Reports			Cancel Approp.				
	2	Towing Lic. Renewal(s)	Next year's Mtg. Sched.		CFO Summary Q4				X-mas Tree Pick-up

Attachment: 20170501190341939 (DOC-2017-47 : Discussion on Borough Calendar)



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2017-40**

**Authorizing a Grant Submission for the Historic Preservation of the Borough Hall Located  
at 15 Montgomery Avenue**

WHEREAS, The Borough of Rocky Hill has a Borough Hall located at 15 Montgomery Ave., Rocky Hill, NJ; and

WHEREAS, this was the original school for the Borough of Rocky Hill; and

WHEREAS, this building has substantial Historical significance; and

WHEREAS, there is grant funding available through the Somerset County Historic Preservation Grant program to restore the building back to its original state, and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey that John Hagemann, Councilmember, is authorized and directed to execute the annexed application form to the Somerset County Historic Preservation Grant Program.

ATTEST:

By:

Rebecca P. Newman, RMC  
Borough Clerk

By:

Jeff Donahue, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 1, 2017.

---

Rebecca P. Newman, RMC  
Borough Clerk



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2017-41**

**Authorizing the Release of a Cash Bond to Spring Point in the Amount of \$7,290.00**

WHEREAS, the Borough of Rocky Hill collected escrow money from Spring Point Senior Living in the amount of \$7,290.00 for odors that were coming downstream in the sewer lines; and

WHEREAS, the Borough of Rocky Hill is satisfied that this issue has been rectified; and

WHEREAS, the Borough Engineer has authorized the release of the bond in the amount of \$7,290.00.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Rocky Hill, County of Hunterdon, State of New Jersey that the bond for Spring Point Senior Living in the amount of \$7,290.00 is released and the matter closed.

ATTEST:

By:  
Rebecca P. Newman, RMC  
Borough Clerk

By:  
Jeff Donahue, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 1, 2017.

---

Rebecca P. Newman, RMC  
Borough Clerk



**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2017-43**

**Resolution Appointing Risk Management Consultant**

**WHEREAS**, Rocky Hill Borough (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the “Fund” has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of “Local Unit”, in the County of Somerset and State of New Jersey, as follows:

- The Borough of Rocky Hill hereby appoints John Moore its local Risk Management Consultant.

The \_\_\_\_\_ (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2017 in the form attached hereto.

Name of Entity:

**Attest:**

\_\_\_\_\_

\_\_\_\_\_

Name and title

**Certification**

I, \_\_\_\_\_, Clerk of the \_\_\_\_\_,  
County of \_\_\_\_\_, do hereby certify the foregoing to be a true and correct copy of  
a Resolution adopted by the governing body on \_\_\_\_\_, 20

\_\_\_\_\_  
Clerk

Witness my hand and seal of the

\_\_\_\_\_ of \_\_\_\_\_

This day of \_\_\_\_\_, 20\_\_\_\_

ATTEST:

By:  
Rebecca P. Newman, RMC  
Borough Clerk

By:  
Jeff Donahue, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the  
foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May  
1, 2017.

\_\_\_\_\_  
Rebecca P. Newman, RMC  
Borough Clerk





**BOROUGH OF ROCKY HILL  
SOMERSET COUNTY**

**RESOLUTION-2017-42**

**Appointing a Fund Commissioner**

**STATEWIDE INSURANCE FUND**

**RESOLUTION APPOINTING FUND COMMISSIONER**

**WHEREAS,** \_\_\_\_\_ (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS,** the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the \_\_\_\_\_ that \_\_\_\_\_ is hereby appointed as the Fund Commissioner for the Local Unit for the year 2017; and

**BE IT FURTHER RESOLVED** that \_\_\_\_\_ is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2017; and

**BE IT FURTHER RESOLVED** that the Local Unit’s Fund Commissioner is

authorized and directed to execute all such documents as required by the Fund.

Name of Entity:

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

This Resolution agreed to the \_\_\_ day of \_\_\_\_\_, 20\_\_\_ by a vote of:

\_\_\_ Affirmative \_\_\_ Abstain \_\_\_ Negative \_\_\_ Absent

ATTEST:

By:  
Rebecca P. Newman, RMC  
Borough Clerk

By:  
Jeff Donahue, Mayor

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 1, 2017.

\_\_\_\_\_  
Rebecca P. Newman, RMC  
Borough Clerk



State of New Jersey  
DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

KIMBERLEY HARRINGTON  
*Acting Commissioner*

To: County Boards of Taxation  
Municipal Clerks  
Board Secretaries/School Business Administrators  
Executive County Superintendents

From: Yut'se O. Thomas, Director  
Office of School Facilities & Finance

Subject: 2017-2018 Municipal Percentage Shares for Tax Levies for Regional  
School Districts and Districts Merged Pursuant to P.L.2009, c.78.

Enclosed is the 2017-2018 Allocation of Equalized Valuation printout. The apportionment for regional districts and districts merged pursuant to P.L. 2009, c. 78 is shown in the last column. Appropriations are apportioned among the municipalities included within a regional school district in accordance with N.J.S.A. 18A: 13-23. For districts merged pursuant to P.L. 2009, c. 78, appropriations are apportioned among the municipalities in accordance with N.J.S.A. 18A: 13-23 and the reports issued by the Executive County Superintendent.

If you have any questions concerning these calculations, you can reach me at (609) 984-4948.

2017-18 SFRA ALLOCATION OF EQUALIZED VALUATION 03/02/17

COUNTY=35-SOMERSET DISTRICT=3320 MONTGOMERY TWP-ROCKY HILL

DIST NUM	MUNICIPALITY	EQUAL. VAL. OF MUNICIPALITY	2017-18 38.5% SHARE OF EQVAL VAL	ENROLLMENT 10-14-16	2017-18 61.5% SHARE OF ENROLLMENT	2017-18 PERCENT SHARE
3320	MONTGOMERY TOWNSHIP	4,556,893,244	37,445,3855	4,684.00	60,315,3266	97.7607121
4510	ROCKY HILL BOROUGH	128,340,669	1,054,6145	92.00	1,184,6734	2.2392879
	MONTGOMERY TWP-ROCKY HILL	4,685,233,913	38,500,0000	4,776.00	61,500,0000	100.0000000



# COUNTY OF SOMERSET DEPARTMENT OF PUBLIC WORKS

## ROAD AND BRIDGE DIVISION

South County Facility  
410 Roycefield Road  
Hillsborough, New Jersey 08844  
P.O. Box 3000  
Somerville, New Jersey 08876-1262  
www.co.somerset.nj.us

April 17, 2017

Director of Public Works  
PAUL L. McCALL  
Supervisor of Roads & Bridges  
VINCENZO RUSSO  
(908) 541-5021  
Fax (908) 526-2450  
TDD (908) 231-7168

Mr. Robert Uhrik  
Streets & Roads Committee Councilman  
P.O. Box 188  
Rocky Hill, NJ 08553

Re: 2017 Municipal Pavement Striping and Marking Program

Dear Mr. Uhrik,

Somerset County will be utilizing private contract services for its 2017 Pavement Striping and Marking Program. As in the past, this Program will be offered to Municipalities. Development of a list of roadways and quantities for the program should be in accordance with the attached Traffic Stripes-Estimate of Quantities form.

In addition to the long line striping offered, i.e. centerline, edge and lane lines, intersection markings such as crosswalks, stop bars, channelization and turn arrows, are also available, as are snowplow-able raised pavement markers. In addition to the standard paint materials, long life thermoplastic pavement markings are also available.

*Please note: there will be a one-time administrative fee of \$75.00 for scheduling and billing.*

Additionally, if you choose to utilize our inspector, the cost for the length of time he is on the job in your municipality will be between \$32.57 and \$47.87 per hour, depending on availability.

The 2017 program is scheduled to commence soon and it is urgent that this office receives your initial estimate of quantities by June 15, 2017.

Your completed "Estimate of Quantities" forms may be sent to:  
Somerset County Road & Bridge Division  
PO Box 3000  
Somerville, NJ 08876-1262  
Attn: Jerry Izzo

Or forms may be faxed to the Somerset County Road & Bridge Division at (908) 526-2450.

Please provide us with a contact name and telephone number. Should you have any questions please do not hesitate to contact Mr. Jerry Izzo 908-231-7549 or myself at 908-541-5021.

Very truly yours,

Vincenzo Russo  
Supervisor of Roads & Bridges

Encl.: Estimate of Quantities form  
cc: Freeholders; Paul McCall; Jerry Izzo; File

- Mission Statement -

The County of Somerset is committed to excellence and innovation in public service, promoting the well-being of all residents and communities by providing effective, efficient and responsive leadership.

Somerset County Is An Equal Opportunity Employer

MATTHEW D. LOPER

Facilities & Services Director  
CARL MEMO

Director of Planning  
WALTER C. LAN

Recycling Superintendent  
JOHN T. KENDZULAK, Jr

Transportation Director  
YVONNE C. MANFR

Vehicle Maintenance Acting Supervisor  
JOHN T. KENDZULAK, Jr

Somerset Union Soil Conservation  
District Manager  
FRANK CAL

Attachment: 20170501185801342 (DOC-2017-50 : Letter from Somerset County Re: Line Striping)

