



Borough of Rocky Hill
 Borough Council
 Minutes of the Regular Meeting
 April 17, 2017

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Councilman Phil Kartsonis at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

ROLL CALL

| Attendee Name | Title | Status | Arrived |
|-----------------|------------|---------|---------|
| Robert Ashbaugh | Councilman | Present | |
| Billy Dawson | Councilman | Present | |
| John Hagemann | Councilman | Present | |
| Mark Sibley | Councilman | Present | |
| Phil Kartsonis | Councilman | Present | |
| Robert Uhrik | Councilman | Present | |

Also present: Clerk Rebecca Newman, Deputy Clerk Christine Witt, and Borough Attorney Albert Cruz

NOMINATION FOR MAYOR

Council President Kartsonis called for nominations for mayor. Mr. Dawson nominated Mr. Kartsonis, and Mr. Hagemann seconded the motion. Mr. Ashbaugh nominated Mr. Thomas Bremner, and Mr. Uhrik seconded the motion. Attorney Cruz advised that a roll call vote should be taken on the nomination of Mr. Kartsonis first because he was the first nomination. The result of that vote will determine if a vote on the second nomination will take place.

- A. Motion to Approve Mr. Kartsonis as Mayor of Rocky Hill

| | |
|------------------|---|
| RESULT: | ADOPTED [5 TO 0] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | John Hagemann, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Sibley, Uhrik |
| ABSTAIN: | Kartsonis |

OATH OF OFFICE- MAYOR

Mr. Kartsonis was sworn in as Mayor of the Borough of Rocky Hill by the Clerk.

APPROVAL OF MINUTES

- A. Borough Council - First Meeting of Month - Apr 3, 2017 7:30 PM

| | |
|------------------|--|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | Mark Sibley, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik |

PUBLIC COMMENT

Tom Bremner, 17 Crescent Avenue, commented on the detour signs for the roadwork on Princeton Avenue. Engineer Tanner said this issue would be addressed during the Engineer's report.

APPROVAL OF VOUCHERS

A. Bill List Dated 4/18/17

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | Robert Uhrik, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik |

UPDATE FROM MONTGOMERY TOWNSHIP HEALTH DEPARTMENT

Stephanie Carey, the Montgomery Township Health Department Officer, presented the annual report.

DEPARTMENTAL REPORTS

Tax Collector

1. Tax Collector's Report March 2017

Court Administrator

1. Municipal Court Report March 2017

Water Department

All water tests were normal. The Water Superintendent reported that a water valve at 4 Toth Lane needs to be replaced.

Engineers Report

1. Engineer's Report March 2017

COMMITTEE REPORTS

Administration & Records- R. Ashbaugh

No report.

Buildings & Grounds- J. Hagemann

A resolution for tree trimming is on the agenda for approval. Will be fertilizing and seeding Crescent Point Park. Grant application for Borough Hall is due Friday.

Finance & Insurance- B. Uhrik

Investigated an employment practices liability insurance policy, but to obtain coverage the Borough is required to have a practices and policies handbook for employees that goes beyond the scope of the Borough's needs. Financial Disclosure Filings are required to be done at this time.

Public Safety & Emergency Services- B. Dawson

The constables issued 10 tickets for not shovelling snow. A "No Parking" sign is needed for Young Drive. South Bound Brook partrolled 50 hours. The average speed on Crescent Avenue was 25 mph when the police were not present and 24 mph when the police were present.

Street & Roads- P. Kartsonis

No report.

Water, Sewer & Environmental Protection- R. Ashbaugh

Report given during Departmental Reports.

Council Representatiive to Planning Board- R. Ashbaugh

St. Elizabeth's church has submitted an application for an extention of the building.

Council Liason to Recreation Committee- P. Kartsonis

The egg hunt had a large attendance. The following events are scheduled: kickball game May 5th, Memorial Day observance May 29th, Rocky Hill Day June 24th, and tennis camp July 3-7.

Council Representative to Board of Health- B. Uhrik

Presentation by Stephanie Carey earlier on the agenda.

Zoning Official's Report- M. Blasch

Awaiting update from Zoning Officer regarding complaint from resident about the lighting in the parking lot owned by Salon Azzuro.

Grants Committee- P. Kartsonis

No report.

SPECIAL BUSINESS

- A. RESOLUTION-2017-36 Authorizing Shier Tree Experts to Trim the Pear Trees on Washington Avenue in the Amount of \$2,125.00

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Mark Sibley, Councilman |
| SECONDER: | Robert Ashbaugh, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Sibley, Kartsonis, Uhrik |

UNFINISHED BUSINESS

- A. ORDINANCE-2017-01 Calendar Year 2017 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

The floor was open to public comment, hearing none, the floor was closed.

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Robert Ashbaugh, Councilman |
| SECONDER: | Robert Uhrik, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik |

NEW BUSINESS

None.

COMMUNICATIONS

- A. Letter Received from Somerset County Re: Notice of Right of Way and Vegetation Control and Mosquito Control

PUBLIC COMMENT

Ken Rizzi, Board of Health Chair, 14 Crescent Avenue: Mr. Rizzi recommended that the Council pass an ordinance regulating health spas and that the Borough look into helping shut-ins. Mr. Rizzi also asked the Council to consider installing an electronic crosswalk at the intersing of Reeve Road and Route 518.

Cliff Moore, Skillman Avenue, commented that there are pot holes on Skillman Avenue that need to be filled in.

Tom Bremner, 17 Crescent Avenue, commented that there is a shopping cart on Princeton Avenue with a street sign in it. Mr. Bremner suggested that the Council find a woman to fill the open council seat.

EXECUTIVE SESSION

1. RESOLUTION-2017-37 To Retire into Executive Session for the Purpose of Potential Litigation: Pattons and Contract Negotiations: South Bound Brook Police

Council retired to Executive Session at 9:25 PM.

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | Robert Uhrik, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Kartsonis, Sibley, Uhrik |

RESULT OF EXECUTIVE SESSION (IF ANY)

Executive Session ended at 9:49PM.

ADJOURNMENT

Mr. Dawson moved to adjourn at 9:49PM, Mr. Uhrik seconded, and motion carried on voice vote.



Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
April 3, 2017

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Jeff Donahue at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

ROLL CALL

| Attendee Name | Title | Status | Arrived |
|-----------------|------------|---------|---------|
| Robert Ashbaugh | Councilman | Present | |
| Billy Dawson | Councilman | Present | |
| John Hagemann | Councilman | Present | |
| Phil Kartsonis | Councilman | Absent | |
| Mark Sibley | Councilman | Present | |
| Robert Uhrik | Councilman | Present | |
| Jeff Donahue | Mayor | Present | |

MAYOR'S COMMENTS

Mayor Donahue gave an update on the Route 518 bridge: things are moving forward, and a prefab bridge is in place. Mayor Donahue announced that he is resigning as mayor because he has accepted a job in California. The Mayor said he is leaving the Borough with the following accomplishments: the bridge work is nearing completion, the affordable housing litigation is nearing resolution, the school district tax increase is not as high as projected, and the Mary Jacobs Library is on good footing with support from the County. The Mayor thanked all the employees, professionals, and volunteers for their support of the town.

APPROVAL OF MINUTES

A. Borough Council - Second Meeting of Month - Mar 20, 2017 7:30 PM

| | |
|------------------|---|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | John Hagemann, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Sibley, Uhrik |
| ABSENT: | Kartsonis |

PUBLIC COMMENT

Raymond Whitlock, 94 Crescent Avenue, said that the Mayor will be missed.

STATE POLICE REPORT

Minutes Acceptance: Minutes of Apr 3, 2017 7:30 PM (Approval of Minutes)

CHIEF FINANCIAL OFFICER'S REPORT

- A. ORDINANCE-2017-01 Calendar Year 2017 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

Public hearing will be held on May 1, 2017.

| | |
|------------------|--|
| RESULT: | INTRODUCED [UNANIMOUS] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | Robert Uhrick, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Sibley, Uhrick |
| ABSENT: | Kartsonis |

- B. RESOLUTION-2017-32 Authorizing the Introduction of the 2017 Municipal Budget

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | Robert Ashbaugh, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Sibley, Uhrick |
| ABSENT: | Kartsonis |

- C. 2017 Municipal Budget

APPROVAL OF VOUCHERS TO BE PAID

- A. Bill List Dated April 3, 2017

All vouchers except #6238 and #6239

| | |
|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Billy Dawson, Councilman |
| SECONDER: | Robert Ashbaugh, Councilman |
| AYES: | Ashbaugh, Dawson, Hagemann, Sibley, Uhrick |
| ABSENT: | Kartsonis |

- B. Motion to Approve Vouchers #6238 and #6239

| | |
|------------------|----------------------------------|
| RESULT: | ADOPTED [4 TO 0] |
| MOVER: | Mark Sibley, Councilman |
| SECONDER: | Billy Dawson, Councilman |
| AYES: | Ashbaugh, Dawson, Sibley, Uhrick |
| ABSTAIN: | Hagemann |
| ABSENT: | Kartsonis |

SPECIAL BUSINESS

- A. RESOLUTION-2017-33 Approving the Hiring of Billy Epps as the Recycling Coordinator for the Borough at an Hourly Rate of \$50.00

Minutes Acceptance: Minutes of Apr 3, 2017 7:30 PM (Approval of Minutes)

RESULT: ADOPTED [4 TO 0]
MOVER: Billy Dawson, Councilman
SECONDER: Mark Sibley, Councilman
AYES: Ashbaugh, Dawson, Hagemann, Sibley
ABSENT: Kartsonis
RECUSED: Uhrik

- B. RESOLUTION-2017-34 Authorizing an Extension of the Award of Contact to G & T Landscaping in the Amount of \$10,275.00 for Lawn Maintenance for the Year 2017

RESULT: ADOPTED [UNANIMOUS]
MOVER: Billy Dawson, Councilman
SECONDER: Mark Sibley, Councilman
AYES: Ashbaugh, Dawson, Hagemann, Sibley, Uhrik
ABSENT: Kartsonis

- C. RESOLUTION-2017-35 Authorizing the Extension of the Award of Contract for Lawn Maintenance to JML Landscaping Inc.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Ashbaugh, Councilman
SECONDER: Billy Dawson, Councilman
AYES: Ashbaugh, Dawson, Hagemann, Sibley, Uhrik
ABSENT: Kartsonis

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

COMMUNICATIONS

None.

FINAL PUBLIC COMMENT

None.

ADJOURNMENT

Mr. Dawson moved to adjourn at 8:05PM, Mr. Ashbaugh seconded, and motion passed on voice vote.

List of Bills - (All Funds)

9.A.a

| Vendor | Description | Payment | Check | Total |
|---|---|-----------|-------|-------|
| CURRENT FUND | | | | |
| 12 - ARC OF SOMERSET COUNTY | PO 6261 Janitorial Services March | 200.00 | | .00 |
| 317 - CAMMPS HARDWARE INC | PO 6257 Weed killer | 45.80 | | .80 |
| 547 - Comcast | PO 6259 Phone and Internet | 267.60 | | .60 |
| 60 - COURIER NEWS | PO 6248 Legal Advertising: Municipal Budget | 255.76 | | .76 |
| 584 - LOWE'S | PO 6241 Building & Grounds supplies | 256.46 | | .46 |
| 594 - PREMIER DISPOSAL | PO 6240 Garbage service March 2017 | 3,741.08 | 3 | .08 |
| 210 - PSE&G | PO 6242 Street Lights Electric | 756.79 | | .79 |
| 210 - PSE&G | PO 6243 Panicaro Park electric | 5.78 | | .78 |
| 210 - PSE&G | PO 6244 Crescent Point Park electric | 5.79 | | .79 |
| 210 - PSE&G | PO 6260 Municipal building gas and electric | 548.68 | | .68 |
| 213 - QSCEND TECHNOLOGIES INC | PO 6256 DDos protection 4/1/17-3/31/18 | 369.00 | | .00 |
| 354 - RICOH USA, INC. | PO 6246 Copy machine rental | 109.73 | | .73 |
| 232 - RUTGERS UNIVERSITY | PO 6254 Powers & Duties of the Municipal Go | 350.00 | | .00 |
| 260 - STATE WIDE WORKERS COMPENSATION FUN | PO 6192 Fund Year 2017 Insurance Assessment | 19,509.50 | 19 | .50 |
| 286 - VAN CLEEF ENGINEERING | PO 6262 Engineering Services March 2017 | 2,626.75 | 2 | .75 |
| 293 - ROCKY HILL WATER & SEWER DEPARTMENT | PO 6251 Municipal Building water & sewer/fi | 767.50 | | .50 |
| 614 - WILLIS of NEW YORK | PO 6258 First Aid Squad Insurance | 13,434.00 | 13 | .00 |
| 530 - WOOLSON SUTPHEN MAZIARZ | PO 6249 Planning Board services | 434.00 | | .00 |
| UTILITY OPERATING | | | | |
| 415 - AQUA PRO TECH LABS | PO 6255 Water Department Testing | 335.00 | | .00 |
| 553 - BRIAN FUSCO | PO 6252 Water Department Maintenance | 65.00 | | .00 |
| 450 - ONE CALL CONCEPTS INC | PO 6247 February One Calls | 3.75 | | .75 |
| 210 - PSE&G | PO 6245 Water Dept. electric | 1,219.53 | 1 | .53 |
| 316 - STATE OF NEW JERSEY PWT | PO 6250 State water tax Q1 2017 | 46.64 | | .64 |
| 311 - TIM LESKO | PO 6253 Water Department Maintenance | 215.00 | | .00 |
| 286 - VAN CLEEF ENGINEERING | PO 6262 Engineering Services March 2017 | 523.10 | | .10 |
| TOTAL | | | 46 | .24 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | Check | Total |
|-------------------|--|------------------|--------------|---------------|------------|-----------|
| 01-101-01-001 | CASH | | | 0.00 | 43, | 22 |
| 01-201-20-100-020 | GENERAL ADMINISTRATION - OTHER EXPENSE | 624.76 | | | | |
| 01-201-20-110-020 | MAYOR AND COUNCIL - OTHER EXPENSE | 350.00 | | | | |
| 01-201-20-165-020 | ENGINEERING SERVICES - OTHER EXPENSE | 2,626.75 | | | | |
| 01-201-21-180-020 | PLANNING BOARD - OTHER EXPENSE | 434.00 | | | | |
| 01-201-23-210-020 | LIABILITY INSURANCE - OTHER EXPENSE | 32,943.50 | | | | |
| 01-201-26-290-020 | STREETS AND ROAD- OTHER EXPENSES | 756.79 | | | | |
| 01-201-26-297-020 | GARBAGE AND TRASH-OTHER EXPENSE | 3,741.08 | | | | |
| 01-201-26-310-020 | BUILDINGS AND GROUNDS - OTHER EXPENSE | 611.99 | | | | |
| 01-201-31-430-020 | ELECTRICITY - OTHER EXPENSE | 560.25 | | | | |
| 01-201-31-437-020 | FIRE HYDRANT SERVICE-OTHER EXPENSES | 700.00 | | | | |
| 01-201-31-440-020 | TELEPHONE - OTHER EXPENSE | 267.60 | | | | |
| 01-201-31-447-020 | WATER & SEWER - OTHER EXPENSE | 67.50 | | | | |
| TOTALS FOR | CURRENT FUND | 43,684.22 | 0.00 | 0.00 | 43, | 22 |

Attachment: Final Bill List April 17 (DOC-2017-42 : Bill List Dated 4/18/17)

9.A.a

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | |
|-------------------|--------------------------|-----------------|---------------|---------------|-----------------|
| 08-101-01-001 | CASH | | | 0.00 | 2,408.02 |
| 08-201-26-290-020 | Other Expense | 2,073.02 | | | |
| 08-203-26-290-020 | (2016) Other Expense | | 335.00 | | |
| TOTALS FOR | UTILITY OPERATING | 2,073.02 | 335.00 | 0.00 | 2,408.02 |

Total to be paid from Fund 01 CURRENT FUND 43,684.22
 Total to be paid from Fund 08 UTILITY OPERATING 2,408.02
 =====
 46,092.24

Attachment: Final Bill List April 17 (DOC-2017-42 : Bill List Dated 4/18/17)

Collector's Cash Book Breakdown for March 2017. The Last Deposit Slip Number Was 15.

Borough of Rocky Hill Tax Office

Thu Apr 6 14:48:19 EDT 2017

| Description | Month To Date | Year To Date | Account |
|--------------------------------|---------------------|-------------------|---------|
| 2016 Taxes | 10.63 | 5,793.66 | |
| Prior Year Taxes | 10.63 | 5,793.66 | 000163 |
| Current Year Taxes | 16,176.33 | 663,295.96 | 000163 |
| Prepaid Taxes 2018 | 0.00 | 0.00 | 000163 |
| Interest | 194.95 | 442.28 | 000163 |
| General Account Totals | 16,381.91 | 669,531.90 | |
| Totals for All Accounts | 16,381.91 | 669,531.90 | |
| Total CC : \$ 0.00 | Total CA : \$ 0.00 | | |
| Total CK : \$ 16,381.91 | Total OPA : \$ 0.00 | | |

DMF CTR
4/6/17

Attachment: Tax report (DOC-2017-43 : Tax Collector's Report March 2017)

Municipal Court of Rocky Hill Borough

Monthly Statistical & Financial Report for the Month of: March 2017

New Cases Filed: TRAFFIC

Parking 1 Moving 25 DWI 0

Cases Disposed:

Parking 1 Moving 34 DWI 1

New Cases Filed: CRIMINAL

Indictable 0 Disorderly 0 Other 10

Cases Disposed:

Indictable 0 Disorderly 0 Other 3

RECEIPTS: 3533.00

$$\begin{array}{r}
 1375.92 \\
 - 176.50 \\
 \hline
 1199.42 \\
 \div 2 \\
 \hline
 599.71
 \end{array}$$

RHB = 1776.21

SBB = 599.71

Cindy Hooven, C.M.C.A.

DISBURSEMENTS

| | |
|--|----------------|
| N.J. Motor Vehicle Services | <u>1099.58</u> |
| ATS Surcharge/State of N.J. | <u>155.00</u> |
| Title 39 Split/County Treasurer | <u>518.50</u> |
| Rocky Hill Borough | <u>1375.92</u> |
| Rocky Hill Borough (interest) | <u>(184)</u> |
| Rocky Hill Borough (public defender fee) | <u>0</u> |
| Rocky Hill Borough (POAA) | <u>0</u> |
| VCCB/State of N.J. | <u>50.00</u> |
| DEDR/State of N.J. | <u>180.00</u> |
| State Lab/State of N.J. | <u>50.00</u> |
| Safe Neighbor Fund/State of N.J. | <u>75.00</u> |
| Web Fees/State of N.J. | <u>29.00</u> |
| Conditional Discharge Fee/State of N.J. | <u>0</u> |
| Division of Fish & Wildlife | <u>0</u> |
| State Parks & Forest | <u>0</u> |
| Restitution | <u>0</u> |
| Other | <u>0</u> |

TOTAL 3533.00

Attachment: DOC041717-001 (DOC-2017-44 : Municipal Court Report March 2017)



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Neil I. Van Cleef, P.E., L.S. & P.P.
Robert J. Clerico, P.E. & P.P.
Robert B. Heibell, P.E., L.S. & P.P.
Daniel A. Nagy, L.S. & P.P.
Samuel D. Costanzo, P.E. & P.P.

TO: Mayor and Council
Borough of Rocky Hill

FROM: William C. Tanner, P.E.
Borough Engineer

DATE: April 7, 2017

SUBJECT: ENGINEER’S REPORT MARCH 2017

1. **RT. 518 BRIDGE REPLACEMENT**

Delayed by weather.

2. **PROJECTS**

Montgomery Avenue – Done

Generator Grant – Out to Bid for Award at first Meeting in May.

3. **NJDEP WATER RESTRICTION**

Nothing to report.

4. **SPOT REPAIRS ON SIDEWALKS/ MISCELLANEOUS**

I have pulled together a group of small projects that will send them out to a couple of contractors for a quote. Specifically:

- 1. 24 linear feet of sidewalk near the library on Washington Street
- 2. The water meter box for the Rescue Squad.
- 3. The repair of an existing house street valve which is broken at 78 Princeton Avenue. This would also entail some sidewalk replacement. The price I received was too high to consider without a second quote.

5. **COUNTY ROAD PROJECTS FOR THE BOROUGH**

The repair at 11 Princeton Avenue is expected to be completed once the weather permanently changes to spring.

Please Reply To:
CENTRAL NJ OFFICE • 32 Brower Lane, Bldg. B, PO Box 5877 • Hillsborough NJ 08844 • 908.359.8291
Fax: 908.359.1580

With Other Offices In:
Hamilton NJ • Lebanon NJ • Phillipsburg NJ • Freehold NJ • Doylestown PA • Bethlehem PA • Wyomissing PA • Newark DE

April 14, 2017
 March Report
 Page 2

The major potholes were repaired just before the snow storm on Tuesday last week.

6. **WASHINGTON STREET SIDEWALK CONTRACT**

Awaiting State response to submission.

7. **STAGE II TREATMENT PLANT**

On hold pending information from Montgomery on the proposed study.

8. **SEWER FLOWS**

A budget will be prepared for your consideration at the end of the year.

9. **COUNTY ROAD STRIPING**

For follow up once the County awards a contract.

10. **FIRE HYDRANT AND VALVE EXERCISING CONTRACT**

The field information has been acquired and mapping has started for a contract to be considered later this year.

11. **SEWER BILL FROM MONTGOMERY TOWNSHIP**

Additional information is being requested from Montgomery as part of our review.

12. **MINOR CONTRACTS FOR THIS COMING YEAR**

Leaf Collection – As in the past we will request that Branchburg provide this service. Due to the potential of hurricanes this cannot be secured until late in the fall.

13. **RELEASE OF ESCROW FOR MCCANN ODOR PROBLEM**

In January 2014, the Canns who lived at the corner of Toth and Montgomery (on the north end) complained of sewer odors in their home. It was suspected, and pretty much confirmed, to be the result of sewer coming from Montgomery, in particular the Stone Bridge Development. This development, in an agreement with the Borough constructed a pump station and force main that terminated in the manhole at the above intersection. After several meetings in the field and some adjustments to their odor elimination system, the problem appeared to be eliminated. I have had no complains since 2014.

A part of this agreement was for the Management of Stone Bridge posted a cash bond guaranteeing the payment of any Borough expenses associated with the problem. At this point we have not had any complaints for over two years.

I am recommending the any remaining funds be returned to Stone Bridge.



April 14, 2017
March Report
Page 2

Attachment: MARCH ENG REPORT (DOC-2017-45 : Engineer's Report March 2017)



**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2017-36

**Authorizing Shier Tree Experts to Trim the Pear Trees on Washington Avenue in the
Amount of \$2,125.00**

WHEREAS, the Borough of Rocky Hill has a need to trim the pear trees along main street; and

WHEREAS, the following quotes were received:

| | |
|--------------------|-----------------|
| Fair Landscaping | \$6,800.00 |
| McCabe Tree Expert | \$4,750.00 |
| LG Landscaping | \$7,000.00 |
| Shier Tree Expert | \$2,125.00; and |

WHEREAS, the quote that was most advantageous for the Borough was from Shier Tree Experts in the amount of \$2,125.00; and

WHEREAS, the Borough desires to enter into a contract to have these services performed; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for this service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough of Rocky Hill awards a contract to Shier Tree Experts in the amount of \$2,125.00 to trim and shape 17 Pear Trees along Washington Street.
2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

By:

Rebecca P. Newman, RMC
Borough Clerk

By:

Jeff Donahue, Mayor

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on April 17, 2017.

Rebecca P. Newman, RMC
Borough Clerk

Shier Tree Expert
10 Reading Road
Stockton, NJ 08559 US
(609) 731-8998
shiertreeexpert@gmail.com
http://www.shiertreeexpert.com



Shier
TREE EXPERT
PENNINGTON, NJ
NJ 0834A
ISA Certified Arborist
NJ Certified Tree Expert #0529

Estimate

ADDRESS
Rocky Hill Shade Tree

ESTIMATE # DATE
2244 02/21/2017

| JOB DESCRIPTION | AMOUNT |
|--|-------------------|
| Sales | |
| Topping and shaping of 17 Pear trees along Washington Ave | 2,125.00 |
| -Top trees as needed | |
| -Shape sides to give a more uniform shape | |
| -Chip up all material and clean up work areas | |
| -Trees will need to be posted with no parking signs for work to be performed | |
| TOTAL | \$2,125.00 |

Accepted By

Accepted Date

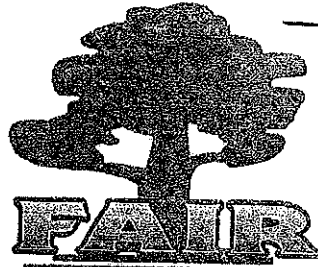
Attachment: DOC041717-002 (RESOLUTION-2017-36 : Tree Trimming)

We are not liable for undisclosed underground utilities ie: dog fences, sprinklers

original planting

COMERCIAL & RESIDENTIAL

823 Ohio Ave.
Trenton, NJ 08638
Tel: 609 213-4096
609 375-6261



Landscaping & HOME IMPROVEMENT

Estimate

Contract

Invoice

Fully Insured - Free Estimate

Nº 00043

2 / 22 / 17
Month / Day / Year

Name: *Nancy Lucas*

Address: *9 Lemore Circle*

City, State, Zip: *Rocky Hill, NJ 08553*

Telephone: *609-924-1772*

Fax: _____

Email: *mountlucas7@gmail.com*

Job Specifications

One Time Service

Weekly Biweekly

Twice a Week

Monthly Bimonthly

Other

| Services | |
|---------------|---|
| Grass Cutting | Tree Removal <input type="checkbox"/> |
| Trimming | Pruning <input type="checkbox"/> |
| Top Soil | Stump Grinding |
| Weeding | Fences |
| Mulching | Clean Ups |
| Seeding | Painting |
| Planting | Pavers <input type="checkbox"/> Bricks <input type="checkbox"/> Concrete <input type="checkbox"/> |
| Stone | Gutters |
| | Roofing <input type="checkbox"/> Siding <input type="checkbox"/> Repair <input type="checkbox"/> |

Description of Work - Notes

TOPING and pruning 17 Pear trees by RT-518 of Rocky Hill NJ. 10 trees by post office and 7 trees to the other side of RT-518. Taping a 6 inches below of cables. all this will be chiper up and take everything into blower up. allst and sidewalk. This work will including labor and equipment \$6,800

The above prices are satisfactory and hereby accepted. Fair Landscaping is authorized to do work as specified. During work period any additional work asked by customer will be additional and added on the final invoice. The price \$ above is only for the specified job, payment is due upon completion. All applicable taxes will be added in final invoice.

Notes About Payments

Payments made by check will be charge \$35.00 if returned for insufficient funds.

| | |
|-----------------------|---------|
| Pay in full | |
| Cash | |
| Check | |
| 2 Payments | |
| 3 Payments | |
| Subtotal | \$6,800 |
| NJ 7% Tax | |
| Total Including Labor | \$6,800 |

Authorized Signature _____

Estimator Signature *[Signature]*

Date _____

Attachment: 20170222165214454 (DOC-2017-28 : Shade Tree Presentation)

Attachment: DOC041717-002 (RESOLUTION-2017-36 : Tree Trimming)

686 Amwell Road • Hillsborough, NJ 08844 • m.mccabefree@verizon.net

- Pruning
- Planting
- Feeding
- Trees & Shrubs
- Cavity Repair
- Tree Removal
- Land Clearing
- Yard Cleanups
- Trimming For Powerline
- Clearance
- Underbrush Removal
- FREE ESTIMATES

M. McCabe
TREE EXPERT Co., LLC.

908-369-5776
 Fax: 908-369-5774

11.C.a

- Excavating
- Grading
- Seeding
- Thatching
- Rototilling
- Landscaping
- Emergency Storm Service
- Cable & Bracing
- Straightening Downed Trees
- Tree Injections For Disease & Infestation
- FULLY INSURED

Fore. Mon. 2/20
 1-1:30 PM

Rocky Hill Shade Tree Committee

DATE 4/20/11

609) 924-1772 / 458-5006 Nancy Lucas

| | | | |
|--------------|----------------------|------------|----------------------|
| House #S 105 | \$ 475 ⁰⁰ | House #106 | \$ 275 ⁰⁰ |
| 109 | \$ 275 ⁰⁰ | 118 | \$ 275 ⁰⁰ |
| 113 | \$ 275 ⁰⁰ | 122 | \$ 275 ⁰⁰ |
| 117 | \$ 275 ⁰⁰ | 125+127 | \$ 100 ⁰⁰ |
| 121 | \$ 200 ⁰⁰ | 133 | \$ 300 ⁰⁰ |
| Post Office | \$ 225 ⁰⁰ | 141 | \$ 300 ⁰⁰ |
| The Cup | \$ 300 ⁰⁰ | 145 | \$ 275 ⁰⁰ |
| 142 | \$ 275 ⁰⁰ | | \$ 375 ⁰⁰ |

Top + Shape All Trees As needed
 Elevate Lower Branches, Thin out
 + Prune all Deadwood
 Rake + Clean up w/ Coupon \$ 4,750⁰⁰

Thank you!

Plus TAX unless Exempt
 For Emergencies, Call Mike's Call 908-482-7391
 Michael McCabe 2011 #

| | |
|--------------|--|
| + Tax | |
| Total | |

Packet Pg. 15

Attachment: 20170222165214454 (DOC-2017-28 : Shade Tree Presentation)

Attachment: DOC041717-002 (RESOLUTION-2017-36 : Tree Trimming)

LG Landscaping and Tree Service
142 Michigan Ave.
Lawrence, NJ 08648
Phone: 609-665-3431
lgtree1service@yahoo.com

Estimate

Date: 02/22/17
Washington Rd
Rocky Hill NJ,
08553.

Description Pear Trees. Payment

Topping & Pruning 7 trees alongside
Post office, to an upper side.
17 trees in total,
\$ 7,000.00

Terms and Conditions of Tree Service Contract

Performance by LG Tree Service: Work crews shall arrive at the job site unannounced unless otherwise noted herein. LG Tree Service shall attempt to meet all performance dates, but shall not be liable for damages due to delays from inclement weather or other causes beyond our control.

Workmanship: All work will be performed in a professional manner by experienced personnel outfitted with the appropriate tools and equipment to complete the job properly. Unless otherwise indicated herein, LG Tree Service will remove wood, brush and debris incidental to the work.

Insurance: LG Tree Service is insured for liability resulting from injury to persons or property.

Ownership: The customer warrants that all trees, plant material and property upon which work is to be performed are either owned by him/her or that permission for the work has been obtained from the owner. LG Tree Service is to be held harmless from all claims for damages resulting from the customer's failure to obtain such permission.

Terms of Payment: \$1,000 deposit to start work. Remainder due upon completion.

Description of Work

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Attachment: 20170222165214454 (DOC-2017-28 : Shade Tree Presentation)

Attachment: DOC041717-002 (RESOLUTION-2017-36 : Tree Trimming)



Ordinance # ORDINANCE-2017-01

CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5 % unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Rocky Hill in the County of Somerset finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 25,651 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Rocky Hill, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Rocky Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$ 1,064,223 and that the CY 2017 municipal budget for the Borough of Rocky Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

INTRODUCED:

ADOPTED:

Rebecca P. Newman, RMC
Borough Clerk

Jeff Donahue, Mayor

Introduced and passed on first reading:

Adopted:

ATTEST:

APPROVED: _____

Rebecca Newman, Borough Clerk

Edward Zimmerman, Mayor



**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2017-37

**To Retire into Executive Session for the Purpose of Potential Litigation: Pattons and
Contract Negotiations: South Bound Brook Police**

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b) (1-9)) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action on the executive Session of April 17, 2017.
2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation: Pattons

Contract Negotiations: South Bound Brook Police
3. Minutes of said discussion will be made available as soon as it is deemed in the public interest to do so.
4. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

This Resolution takes effect immediately.

Rebecca P. Newman

Borough Clerk

ATTEST:

By:

Rebecca P. Newman, RMC
Borough Clerk

By:

Jeff Donahue, Mayor

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on April 17, 2017.

Rebecca P. Newman, RMC
Borough Clerk