



Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
September 19, 2016

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Jeff Donahue at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

ROLL CALL

Attendee Name	Title	Status	Arrived
Robert Ashbaugh	Councilman	Absent	
Thomas Bremner	Council President	Present	
Billy Dawson	Councilman	Present	
John Hagemann	Councilman	Present	
Phil Kartsonis	Councilman	Present	
Robert Uhrik	Councilman	Present	7:35 PM
Jeff Donahue	Mayor	Present	

MAYOR'S COMMENTS

Mayor Donahue discussed the Route 518 bridge closure and the numerous avenues the Borough has explored to get the bridge construction completed. The Somerset County Freeholders have announced that the County will takeover payment to the existing contractor to finish the work. No start date has been announced. Meanwhile, the Borough has been working to alleviate the traffic issues caused by the bridge being out. Mayor Donahue thanked Mr. Uhrik for cleaning the storm drains.

APPROVAL OF MINUTES

- A. Motion to approve regular meeting minutes August 15, 2016

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Phil Kartsonis, Councilman
SECONDER:	Thomas Bremner, Council President
AYES:	Bremner, Dawson, Hagemann, Kartsonis, Uhrik
ABSENT:	Ashbaugh

PUBLIC COMMENT

The floor was open to public comment, hearing none the floor was immediately closed.

STATE POLICE REPORT

ENGINEER'S REPORT

- A. Engineers Report September 2016

CHIEF FINANCIAL OFFICER'S REPORT

The CFO's report was distributed to the Council.

DEPARTMENTAL REPORTS

- A. Tax Collectors Report August 2016
- B. Court Administrators Report August 2016

APPROVAL OF VOUCHERS

- A. Bill List Dated 9/19/16

All vouchers except 8973, 8971, 8990

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Billy Dawson, Councilman
SECONDER:	Phil Kartsonis, Councilman
AYES:	Bremner, Dawson, Hagemann, Kartsonis, Uhrik
ABSENT:	Ashbaugh

- B. Motion to approve vouchers 8973 and 8971

RESULT:	ADOPTED [4 TO 0]
MOVER:	Robert Uhrik, Councilman
SECONDER:	Phil Kartsonis, Councilman
AYES:	Dawson, Hagemann, Kartsonis, Uhrik
ABSENT:	Ashbaugh
RECUSED:	Bremner

- C. Motion to approve 8990

RESULT:	ADOPTED [4 TO 0]
MOVER:	Thomas Bremner, Council President
SECONDER:	Robert Uhrik, Councilman
AYES:	Bremner, Dawson, Hagemann, Uhrik
ABSENT:	Ashbaugh
RECUSED:	Kartsonis

COMMITTEE REPORTS

Administration & Records -R. Ashbaugh

Mr. Bremner reported that Lucas Marxem will work on the historic district website for \$30 per hour. The link for Accela has been set up to automatically link to the agenda and minutes for Council meetings.

Buildings & Grounds - T. Bremner

New air conditioning units have been installed in the Clerk's office and the Court Administrator's office. The contractor for the work on Borough Hall is preparing to begin work on the windows and roof. The annual elevator inspection will take place in October. The County work crew will be mulching and weeding Panicaro Park on October 9th.

Finance & Insurance - P. Kartsonis

We are 70% through the year and spending is where it should be.

Public Safety & Emergency Services - B. Dawson

Concerns about trees on a resident's property have been resolved with the resident agreeing to take down the trees. There have been issues on Reeve Road after meetings at the church. Mr. Dawson and Mayor Donahue met with the South Bound Brook police chief to discuss general safety in regards to the bridge closure and increased police presence and enforcement.

Streets & Roads - B. Uhrik

Mr. Uhrik cleaned the storm drains and recommended using Clean Communities funding to have them cleaned in the future. A stop sign at the corner of Crescent Avenue and Washington Street was knocked down and was temporarily propped up.

Water, Sewer & Environmental Protection - J. Hagemann

Water usage was up in August. Water tests were normal. The roof of the air stripper building was repaired.

Council Representative to Planning Board - R. Ashbaugh

An application for a side porch for 97 Washington Street was approved. Conditional approval was granted to 53 Crescent Avenue to be converted from commercial to residential use.

Council Liaison to Recreation Committee- P. Kartsonis

No planned events at this time.

Council Representative to Board of Health - B. Uhrik

Montgomery Township has provided a proposed animal control contract for the Borough to review. The flu clinic will be scheduled for the fall.

Zoning Official's Report - M. Blasch

A. Zoning Report September 2016

Grants Committee - T. Bremner

The Borough will be receiving approximately \$50,200 in grant money from the County for historic preservation of Borough Hall. The 2017 application is due in April.

SPECIAL BUSINESS

UNFINISHED BUSINESS

A. Discussion of Radar Signs

The Council discussed the various options for radar signs including solar and battery operated as well as mobility. Will continue to explore options.

NEW BUSINESS

A. RESOLUTION-2016-80 Authorizing the Purchase of Mulch from MulchSupply.Com

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Bremner, Council President
SECONDER:	Phil Kartsonis, Councilman
AYES:	Bremner, Dawson, Hagemann, Kartsonis, Uhrik
ABSENT:	Ashbaugh

COMMUNICATIONS

PUBLIC COMMENT

The floor was open to public comment, hearing none the floor was immediately closed.

EXECUTIVE SESSION 8:55 PM

A. Litigation in the Matter of the Borough of Rocky Hill for a Judgment of Compliance of Its Third Round Housing Element and Fair Share Plan, Docket No. SOM-L-901-15

B. Contract Negotiations: Montgomery Board of Health

1. RESOLUTION-2016-81 To Retire into Executive Session for the Purpose of Litigation in the Matter of the Borough of Rocky Hill for a Judgement of Compliance of Its Third Round Housing Element and Fair Share Plan, Docket No. SOM-L-901-15

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Billy Dawson, Councilman
SECONDER:	Thomas Bremner, Council President
AYES:	Bremner, Dawson, Hagemann, Kartsonis, Uhrik
ABSENT:	Ashbaugh

RESULTS OF THE EXECUTIVE SESSION (IF ANY)

Executive Session ended at 10:07 PM.

ADJOURNMENT

Mr. Dawson moved to adjourn at 10:07 PM, motion seconded by Mr. Hagemann, and motion carried on voice vote.



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Neil I. Van Cleef, P.E., L.S. & P.P.
Robert J. Clerico, P.E. & P.P.
Robert B. Heibell, P.E., L.S. & P.P.
Daniel A. Nagy, L.S. & P.P.
Samuel D. Costanzo, P.E. & P.P.

TO: Mayor and Council
Borough of Rocky Hill

FROM: William C. Tanner, P.E.
Borough Engineer

DATE: SEPTEMBER 18, 2016

SUBJECT: ENGINEER'S REPORT AUGUST 2016

1. **RT. 518 BRIDGE REPLACEMENT**

There appears to be some movement on this as the County has offered to front the money for construction of the bridge.

In the meantime the County has taken advantage of the lack of traffic on the road to make some repairs on their bridge and to replace the storm pipe from 153 to it terminus at Crescent Avenue.

2. **TREE REMOVAL – NEIGHBORS PROPERTY**

The fence removed during this project appears to belong to the homeowner.

3. **PROJECTS**

Montgomery Avenue – At the last meeting the Borough made the final payment to the NJDOT. We can now do the necessary paperwork to submit for payment to the state. We will need copies of all the checks, both front and back, as part of the submission documents.

Generator Grant – We have met on site with the Electrical Engineer and Tim Lesko, the Borough Water Operator, to discuss the proposed generator installation. As part of the installation of the generator we will need to replace several electrical panels inside the building. Since these are needed to allow the installation, they are most likely covered under the Grant. I will verify with FEMA.

We are on track to have this work accomplished prior to the deadline which is June of 2018.

Please Reply To:
CENTRAL NJ OFFICE • 32 Brower Lane, Bldg. B, PO Box 5877 • Hillsborough NJ 08844 • 908.359.8291
Fax: 908.359.1580

With Other Offices In:
Hamilton NJ • Lebanon NJ • Phillipsburg NJ • Freehold NJ • Doylestown PA • Bethlehem PA • Wyomissing PA • Newark DE

September 18 , 2016
 August Report

4. NJDEP WATER RESTRICTION

Nothing to report.

5. SPOT REPAIRS ON SIDEWALKS/ MISCELLANEOUS

I have pulled together a group of small projects that will send them out to a couple of contractors for a quote. Specifically:

1. 24 linear feet of sidewalk near the library on Washington Street
2. The water meter box for the Rescue Squad.
3. The repair of an existing house street valve which is broken at 78 Princeton Avenue. This would also entail some sidewalk replacement. The price I received was too high to consider without a second quote.

Mr. Bremner and I met last month at the Crescent Pond to locate the pipe that was known to exist in the pond. This pipe acted as a way to maintain the pond water surface level. It was located but it is not within the pond. It was found outside the water edge indicating the pond surface is currently lower than in the past. There is still some work necessary specifically where it is connected and whether it is still usable.

6. COUNTY ROAD PROJECTS FOR THE BOROUGH .

The County completed the repair on the road patch on Crescent Avenue.

The repair of the Princeton Avenue road work in front of 11 Princeton Avenue has been postponed. See No1 above for explanation.

The County has a list of pothole repairs that they will begin fixing as part of the project above. This includes resetting of several water valves.

7. WASHINGTON STREET SIDEWALK CONTRACT

We are still working on the final paperwork for submission to the state for reimbursement. Several resolutions will be required and will be ready for adoption at the next Council Meeting.

8. STAGE II TREATMENT PLANT

On hold pending information from Montgomery on the proposed study.

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9. **SEWER FLOWS**

A budget will be put together for your consideration this fall for potential inclusion in next year's budget.

10. **COUNTY ROAD STRIPING**

For follow up once the County awards a contract.

11. **ANNUAL TIER B REPORT**

I intend to have a short but informative discussion on Monday.

12. **CONTRACTS FOR THE REMAINDER OF THE YEAR**

I reached out to Branchburg but have not talked to the public Works Director.

13. **EAGLE SCOUT PROJECT**

Still waiting on the Eagle Scout proposal; in the meantime a Girl Scout has proposed a Gold Star Project (the equivalent to Eagle Scout) has proposed to do a portion as well.

14. **LEMORE – DRAINAGE ISSUE**

I checked the site of the excavation on September 2 and called JML to install additional stone.

After checking the excavation I checked all the inlets on Merritt and found no evidence of leaks there.

I located the video of the pipe on Lemore South Brunswick did for RHB a couple of years ago. Unfortunately the video did not have a clear view of the pipe top and therefore I could not see if there were lift holes in the area where the ground sunk.

Collector's Cash Book Breakdown for August 2016. The Last Deposit Slip Number Was 44.

Borough of Rocky Hill Tax Office

Thu Sep 8 15:19:51 EDT 2016

Description	Month To Date	Year To Date	Account
Tax Search	0.00	0.00	000163
Twp Lien	0.00	0.00	000163
Dup Bill	0.00	0.00	000163
Tax Lien	0.00	0.00	000163
MUN CHARGES	0.00	0.00	000163
Unallocated	0.00	0.00	000163
Sc Dis	0.00	0.00	000163
Miscellaneous	0.00	0.00	000163
PREMIUM	0.00	0.00	000163
NSF CHECK	0.00	0.00	000163
2015 Taxes	0.00	36,913.61	
Prior Year Taxes	0.00	36,913.61	000163
Current Year Taxes	445,809.78	1,939,306.51	000163
Prepaid Taxes 2017	0.00	0.00	000163
Interest	520.13	3,300.01	000163
General Account Totals	446,329.91	1,979,520.13	
Totals for All Accounts	446,329.91	1,979,520.13	

[Handwritten Signature]
 CTC
 9/8/16

Attachment: 20160919161458515 (DOC-2016-75 : Tax Collectors Report August 2016)

Municipal Court of Rocky Hill Borough

Monthly Statistical & Financial Report for the Month of: August 2016

New Cases Filed: TRAFFIC

Parking 0 Moving 11 DWI 0

Cases Disposed:

Parking 0 Moving 28 DWI 0

New Cases Filed: CRIMINAL

Indictable 0 Disorderly 1 Other 1

Cases Disposed:

Indictable 0 Disorderly 1 Other 2

RECEIPTS: 4245.00

1488.40
 - 140.00

 1348.40
 + 2

 674.20

SBB = 674.20

RHB = 814.20

DISBURSEMENTS

N.J. Motor Vehicle Services	<u>1716.60</u>
ATS Surcharge/State of N.J.	<u>105.00</u>
Title 39 Split/County Treasurer	<u>860.00</u>
Rocky Hill Borough	<u>1488.40</u>
Rocky Hill Borough (interest)	<u>(3.14)</u>
Rocky Hill Borough (public defender fee)	<u>0</u>
Rocky Hill Borough (POAA)	<u>0</u>
VCCB/State of N.J.	<u>0</u>
DEDR/State of N.J.	<u>5.00</u>
State Lab/State of N.J.	<u>50.00</u>
Safe Neighbor Fund/State of N.J.	<u>0</u>
Web Fees/State of N.J.	<u>20.00</u>
Conditional Discharge Fee/State of N.J.	<u>0</u>
Division of Fish & Wildlife	<u>0</u>
State Parks & Forest	<u>0</u>
Restitution	<u>0</u>
Other	<u>0</u>

TOTAL 4245.00

Cindy Hooven, C.M.C.A.

REPORT ID :CMC6030
 RUN DATE :09/03/2016
 RUN TIME :16:00

NJ AUTOMATED COMPLAINT SYSTEM
 LAW ENFORCEMENT DISPOSITION REPORT
 ROCKY HILL BORO MUNICIPAL CT
 FROM 08/01/2016 TO 08/31/2016

PAGE: 1
 RUN :MONTHLY

OFFICER NAME:	FITTIN	PTL	ID:	1817 0012	DISPOSED DATE	FINDING	FINE	COST	MISC	DISPOSITION
COMPLAINT NUMBER	OFFENSE DATE	OFFENSE NUMBER	DISPOSED DATE	FINDING	FINE	COST	MISC	DISPOSITION		
S 2014 000011	01/20/2014	2C:36-2 2C:35-10A(4)	10/08/2014 10/08/2014	DISMISSED-OTHER COND-DISCHARG	\$.00 \$.00	\$43.00 \$808.00	\$.00			
OFFICER NAME:	CONSTABLE	TOWN	ID:	1817 9997						
COMPLAINT NUMBER	OFFENSE DATE	OFFENSE NUMBER	DISPOSED DATE	FINDING	FINE	COST	MISC	DISPOSITION		
SC 2016 008994	01/28/2016	167-28	08/10/2016	GUILTY	\$100.00	\$28.00	\$5.00			28.00
OFFICER NAME:	CITIZEN	CITIZEN	ID:	1817 9999						
COMPLAINT NUMBER	OFFENSE DATE	OFFENSE NUMBER	DISPOSED DATE	FINDING	FINE	COST	MISC	DISPOSITION		
SC 2016 009032	07/24/2016	118-2.B	08/10/2016	GUILTY	\$100.00	\$28.00	\$5.00			28.00
OFFICER NAME:	MUHAMMAD	TPR T	ID:	22007906						
TICKET NUMBER	VIOLATION DATE	VIOLATION	DATE DISPOSED	FINDING	FINE	COST	MISC	DISPOSITION	STATE	
1817E16000027	07/21/2016	39:8-1	08/02/2016		\$106.00	\$24.00	\$3.00		NJ	18.50
OFFICER NAME:	POMPEI	TPR A	ID:	22007917						
TICKET NUMBER	VIOLATION DATE	VIOLATION	DATE DISPOSED	FINDING	FINE	COST	MISC	DISPOSITION	STATE	
1817E16000026	06/28/2016	39:3-75	08/03/2016		\$30.00	\$34.00	\$2.00		NJ	28.50
OFFICER NAME:	TAYLOR-KAMARA	TPR A	ID:	22007948						
TICKET NUMBER	VIOLATION DATE	VIOLATION	DATE DISPOSED	FINDING	FINE	COST	MISC	DISPOSITION	STATE	
1817E16000025	06/27/2016	39:4-98 .09	08/10/2016		\$61.00	\$24.00	\$.00		NJ	18.50
OFFICER NAME:	TAYLOR-KAMARA	TPR A	ID:	22007948						
TICKET NUMBER	VIOLATION DATE	VIOLATION	DATE DISPOSED	FINDING	FINE	COST	MISC	DISPOSITION	STATE	
1817E16000030	08/27/2016	39:4-97	08/29/2016		\$61.00	\$24.00	\$2.00		NJ	18.50

* * * END OF REPORT TFC6030 * * *

List of Bills - (0110101001) CASH
CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
8973	VAUC	PO 5938 LOSAP 1st Aid Squad		
8971	Tom Bremer	PO 5966 Domain Renewal		
8979	600 - ACCELA	PO 5976 Agenda and Minutes software: May, J	225.00	225.00
8980	600 - ACCELA	PO 5998 Agenda and Minutes software: May, J	225.00	225.00
8981	12 - ARC OF SOMERSET COUNTY	PO 6004 Janitorial Services	100.00	100.00
8982	39 - CENTRAL JERSEY SECURITY	PO 6002 Q4 2016 Alarm Monitoring	93.00	93.00
8983	48 - ROCKY HILL COMMUNITY GROUP	PO 6005 Ice Cream for Rocky Hill Day celebr	324.00	324.00
8984	547 - Comcast	PO 5983 Phone and Internet	266.81	266.81
8985	71 - DIFRANCESCO BATEMAN PC	PO 5974 General Legal Matters July	1,256.42	1,256.42
8986	83 - G & T Landscaping Inc	PO 5985 Lawn mowing	1,835.00	1,835.00
8987	122 - KENCOR INC	PO 5986 Bi-Monthly Elevator service	82.00	82.00
8988	173 - N J League of Municipalities	PO 5978 NJLM Conference Registration	165.00	165.00
8989	552 - Office Business Systems, Inc.	PO 5973 FTR Recording System Maintenance Agr	850.00	850.00
8990	623 - PHILIP KARTSONIC	PO 5972 Schools Open Sigs for Roads	183.35	183.35
8991	594 - PREMIER DISPOSAL	PO 5982 Garbage service August 2016	3,741.08	3,741.08
8992	210 - PSE&G	PO 5984 Street Lights Electric	717.91	717.91
8993	210 - PSE&G	PO 5992 Crescent Point Park electric	6.69	6.69
8994	210 - PSE&G	PO 5993 Panicaro Park electric	6.47	6.47
8995	210 - PSE&G	PO 6003 Municipal Building electric	469.01	469.01
8996	457 - REBECCA NEWMAN	PO 5988 Stamps.com Supplies and Postage	140.45	140.45
8997	354 - RICOH USA, INC.	PO 5980 Copy machine rental	109.73	109.73
8998	430 - SHERATON ATLANTIC CITY	PO 5999 Hotel for League Conference 2016	846.00	846.00
8999	247 - SOMERSET COUNTY TREASURER	PO 5996 County Household Recycling Q3 2016	1,747.01	1,747.01
9000	259 - NEW JERSEY STATE TREASURER	PO 5979 Green Acre loan payment September 2	23,318.70	23,318.70
9001	455 - TAMARA LEE PP	PO 5987 Planner Services	315.00	315.00
9002	455 - TAMARA LEE PP	PO 6000 Planner Services	1,076.25	1,076.25
9003	622 - TEAM ELECTRIC INC.	PO 5971 Air condition replacement for Clerk	6,411.00	6,411.00
9004	285 - VALLEY OIL COMPANY	PO 5994 Offroad Diesel	32.09	32.09
9005	286 - VAN CLEEF ENGINEERING	PO 6001 Engineering Services August 2016	3,420.10	3,420.10
1040	State Treasurer	Day fees	1.20	
	TOTAL			47,963.07

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List of Bills - (1926005) INTERFUND - DUE CURRENT
TRUST OTHER

Check#	Vendor	Description	Payment	Check Total
8978	455 - TAMARA LEE PP	PO 6006 Historic Preservation application r	210.00	210.00

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List of Bills - (0810101001) CASH
UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
7160	380 - HANS OLSEN	PO 5989 Water Department Maintenance 2 Toth	205.00	205.00
7161	321 - MIRACLE CHEMICAL CO	PO 5977 Water Department chemicals	30.50	30.50
7162	163 - MONTGOMERY TOWNSHIP	PO 5736 2015 Sewer Service Charges	44,383.03	44,383.03
7163	450 - ONE CALL CONCEPTS INC	PO 5981 May One Calls	10.00	10.00
7164	450 - ONE CALL CONCEPTS INC	PO 5995 August and May One Calls	18.75	18.75
7165	210 - PSE&G	PO 5991 Water Dept. electric	1,700.27	1,700.27
7166	311 - TIM LESKO	PO 5990 Water Department Maintenance	260.00	260.00
7167	289 - VERIZON	PO 5975 Water Dept. phone	31.99	31.99

TOTAL

46,639.54



Borough of Rocky Hill New Jersey

September 14, 2016

Zoning permits issued second half of 2013

	Block	Lot	Date	Address	
<i>Mayor</i> Jeff Donahue					
<i>Council President</i> Connie Hallman					
<i>Council Members</i>	5	17	1/20/16	5 Crescent Ave	Change of Tenant
Robert Ashbaugh	2.01	21	2/3/16	4 Toth Lane	Solar panels
Thomas Bremner	8	3	2/18/16	153 Washington	Recycling Enclosure
Billy Dawson	8	2	2/24/16	149-151 Washington	Zoning letter
Phil Kartsonis	13	9	3.16/16	36 Princeton Ave	Poarch extension
Bob Uhrik	13	17	7/28/16	54 Princeton Ave	Shed
<i>Chief Financial Officer</i> Joseph Monzo	7	13	9/14/16	133 Washington	New Business
<i>Tax Collector</i> Donna Griffiths					
<i>Assessor</i> George Sopko					
<i>Engineer</i> William Tanner					
<i>Borough Magistrate</i> Eric Perkins					
<i>Borough Clerk</i> Rebecca P. Newman					
<i>Deputy Borough Clerk</i> Christine Witt					
<i>Borough Attorney</i> Albert E. Cruz					
<i>Prosecutor</i> Raymond J. Stine					

All bills and communications should be sent to

Rebecca P. Newman – Borough Clerk
P.O. Box 188
Rocky Hill, New Jersey 08553-0188
Tel: (609) 924-7445
FAX: (609) 924-2274
Website: www.rockyhill-nj.gov

Attachment: 20160919161442582 (1148 : Zoning Report September 2016)